Course Handbook

BA (Hons) Continuing Drama Production

2018/19

School of Journalism, Media & Performance
Faculty of Culture & the Creative Industries
Please read this Handbook in conjunction with the University’s Student Handbook.

All course materials, including lecture notes and other additional materials related to your course and provided to you, whether electronically or in hard copy, as part of your study, are the property of (or licensed to) UCLan and MUST not be distributed, sold, published, made available to others or copied other than for your personal study use unless you have gained written permission to do so from the Dean of School. This applies to the materials in their entirety and to any part of the materials.

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  8.1 Programme Specification(s)
1. Welcome to the course

Welcome to UCLan, and to your course.
We hope you will enjoy your time here and achieve your aims.

This handbook is for new students on the BA (Hons) Continuing Drama Production course at UCLan. The handbook is intended to be a source of information on the academic and administrative aspects of your course, so please keep it safe for the remainder of your time at UCLan. The handbook will have different uses at different times. You should become familiar with what is in it but not necessarily read it from cover to cover to start with. You should have looked through it in the first week and read most of it in the first three weeks. If there is anything you do not understand, please ask us about it.

By reading this handbook now and referring to it in the future, it will help you to gain maximum benefit from your course and help you adjust to life in the University.

In 2016, UCLan and ITV successfully collaborated on a unique project – Soap in a Week - to produce a pilot episode for a brand new Soap Opera. To build on that success, this course was created to give students real world industry experience in Continuing Drama Production, producing drama content for broadcast to help create the next generation of directors, producers, editors, camera operators, sound engineers, lighting technicians and much more.

1.1 Rationale, aims and learning outcomes of the course

The course is of a technical nature, however it aims to give you knowledge and understanding of how to create award winning Drama broadcast content, along with production skills in the various areas to allow for this content to be generated. This enables you to make best use of the technology in a creative environment and also to assess and assimilate new technologies as they emerge.

The aims of the BA (Hons) Continuing Drama Production course are fully stated in the Programme Specification.

AIMS

To provide a platform to an understanding of the Continuing Drama Production industry and associated production processes.

Allow for the use of multi-camera studio work in Continuing Drama Production including detailed knowledge of some areas and an appreciation of the limitations of that knowledge.

Provide students with skills, knowledge and experience required for employment in Continuing Drama Production. In particular providing them with understanding and ability to work collaboratively across different teams.

Harness an analytical approach to creating Continuing Drama Production.

Design and Produce Continuing Drama Production content
Develop skills and knowledge of organisation, interpersonal communication and legal/ethical compliance.

On successful completion of the course, you will be awarded a BA Honours Degree in Continuing Drama Production. If you do not fully complete the course, or have to withdraw from University, it is possible that you may be awarded an alternative award, for details of these, speak to your course leader.

1.2 Course Team -

Adam Robson
Course Leader & Academic Advisor BA TV Production
Media Factory, Room ME330
01772 89 3907
arobson5@uclan.ac.uk

Alan Keegan
Director of Business Development
Media Factory, Room ME309
01772 89 5696
akeegan@uclan.ac.uk

John Aitken
Academic Group Lead
Media Factory, Room ME201
01772 89 2378
pbeare@uclan.ac.uk

Simon Lovell
Course Leader BA Continuing Drama Production
Media Factory, Room ME330
STLovell@uclan.ac.uk

Steve Lawson
Course Leader BA Screenwriting
Media Factory, Room ME330
Slawson3@uclan.ac.uk
1.3 Expertise of staff

Simon Lovell
Course Leader BA (Hons) Continuing Drama Production
Media Factory, Room ME330
STLovell@uclan.ac.uk

Simon Lovell
Simon is a Course Leader for BA (Hons) Continuing Drama Production. He is a professional filmmaker and film director with vast experience working with clients including BBC, ITV, Sky Sports, MUTV, ILC Media, Everton FC and ADI TV. Simon has developed a range of video productions, including feature films, corporate videos, commercials, dramas, live Premiership football matches and Europe’s largest music festivals. Simon is also an expert in concept development from storyboarding through to post-production and final delivery, managing creative concepts and delivering digital film content.

Adam Robson
Adam is the Course Leader of BA (Hons) Television Production. Adam is presently active in industry working as a freelance camera operator, editor and content producer. Adam gained an MA in Media Production in 2003 and completed a further post-graduate degree in education in 2005, he has taught Media Production for ten years. Adam has 15 years Media industry experience working for clients across the UK and is the currently the director of a large independent Live multi-camera sports filming crew working across England Ireland & Scotland. Adam has also produced content for BBC3, Sky Active Channel and produced a series of popular Mixed Martial Arts TV shows for My Channel. Adam has a keen interest in location web broadcasting and multi-camera event capture.

Steve Lawson
Steve is the Course Leader for BA (Hons) Screenwriting. He has been a professional scriptwriter since 1996, writing predominantly for TV. His broadcast credits include, Holby City, Brookside, The Bill, Hollyoaks, The Cops, Merseybeat and Nice Guy Eddie. Steve has also written for Film, Theatre and Radio. In 2011, he graduated from Salford University with an MA with Distinction in Television and Radio Scriptwriting.

1.4 Academic Advisor
You will be assigned an Academic Advisor who will provide additional academic support during the year. They will be the first point of call for many of the questions that you might have during the year. Your Academic Advisor will be able to help you with personal development, including developing skills in self-awareness, reflection and action planning.

1.5 Administration details
Course Administration Services provides academic administration support for students and staff and are located in the following hubs which open from 8.45am until 5.15pm Monday to Thursday and until 4.00pm on Fridays. The hub can provide general assistance and advice regarding specific processes such as extenuating circumstances, extensions and appeals.

Allen Building
Medicine
Dentistry
telephone: 01772 895566
e-mail: AllenHub@uclan.ac.uk
Harris Building
Lancashire Law School
Humanities and the Social Sciences
Centre for Excellence in Learning and Teaching
television: 01772 891996/891997
e-mail: HarrisHub@uclan.ac.uk

Foster Building
Forensic and Applied Sciences
Pharmacy and Biomedical Sciences
Psychology
Physical Sciences
television: 01772 891990/891991
e-mail: FosterHub@uclan.ac.uk

Computing and Technology Building
Art, Design and Fashion
Computing
Journalism, Media and Performance
Engineering
television: 01772 891994/891995
e-mail: CandTHub@uclan.ac.uk

Greenbank Building
Sport and Wellbeing
Management
Business
television: 01772 891992/891993
e-mail: GreenbankHub@uclan.ac.uk

Brook Building
Community, Health and Midwifery
Nursing
Health Sciences
Social Work, Care and Community
television: 01772 891992/891993
e-mail: BrookHub@uclan.ac.uk

1.6 Communication
The University expects you to use your UCLan email address and check regularly for messages from staff. If you send us email messages from other addresses they risk being filtered out as potential spam and discarded unread.

When you log onto a UCLan networked computer and open a web-browser, you should be taken to the Student Portal. This is you entry point to all of the web-based tools and services associated with you as a student, such as your email, your timetable, E-learn (Blackboard) and ‘myUCLan’, which is where you can view the personal information we hold about you as well as your academic progress.

You can also visit the Student Portal from a non-UCLan computer via any web-browser:

> [https://portal.uclan.ac.uk](https://portal.uclan.ac.uk)

1.7 External Examiner

The University has appointed an External Examiner to your course who helps to ensure that the standards of your course are comparable to those provided at other higher education institutions in the UK. The name of this person, their position and home institution can be found below. If you wish to make contact with your External Examiner, you should do this through your Course Leader and not directly. The reports from the External Examiner are available for you to read via E-learn (Blackboard).

The External Examiner(s) will also view a sample of student coursework for external moderation purposes, once it has been marked and internally moderated by the course tutors. The sample will include work awarded the highest and lowest marks as well as some work that achieved grades in the middle range.

The External Examiner is – Paul Booth, Leeds Arts University.
2. Structure of the course

2.1 Overall structure

Each module is a self-contained block of learning with defined aims, learning outcomes and assessment. A standard module is worth 20 credits. It equates to the learning activity expected from one sixth of a full-time undergraduate year. Modules may be developed as half or double modules with credit allocated up to a maximum of 120 credits per module. A breakdown of all the modules and their requirements, aims & learning outcomes are available on blackboard.
2.3 Course requirements

The modules which must be studied in order to complete the course are shown in the programme specification at the end of this document. There are a number of exit awards for students who do not complete the full BA (Hons) course; the requirements for these are also listed in the full Programme Specification.

2.4 Progression Information

Discussions about your progression through the course will take place at the appropriate time. It is an opportunity for you to make plans for your study over the next academic year. The course team will tell you about the various modules / combinations available and you will both agree on the most appropriate (and legal) course of study for you.

Progression is the time in your course when you take guidance and make decisions about the modules that you will study in the future. It is an opportunity for you to make plans for your study over the next academic year. We will tell you about the various modules and routes available to you, and agree with you on the most appropriate (and valid) course of study for you.

Your choices about optional modules and the route your take towards the BA award is an important part of your student and graduate persona. If the options are too overwhelming, you might like to look at some suggested routes, which broadly correspond to career interests.

Taking a Year Out

To take a year out you must intercalate.

“Intercalation” means interrupting your academic studies and simply carrying on where you left off a year later. You may wish to intercalate in order to spend a year engaged in relevant work experience. This will complement your academic studies and help you direct your future career choices. Alternatively, you may need to suspend your studies in order to prioritise.

2.5 Study Time

2.5.1 Weekly timetable

A timetable will be available once you have enrolled onto the programme, through the Student Portal.

2.5.2 Expected hours of study

20 credits is a standard module size and equals 200 notional learning hours. The normal amount of work involved in achieving a successful outcome to your studies is to study for 10 hours per credit. This equates to forty hours per week for full-time students. Therefore, for each of the six modules a typical first-year student would take, you should conduct 3 to 4 hours of private study in addition to the timetabled classes.

This private study may involve independent or group study, and you will have to carefully schedule and manage this workload in order to preserve a balance between University and the rest of your life. One piece of advice that progressing student often offer to new students is this: don’t leave assignments until the last minute! Start them as soon as you receive them!
Try to be disciplined about a regular commitment of time and work for each module each week. If your participation in the course is limited to the classes you attend, you are probably not doing nearly enough work. If you are ever uncertain about how you should be devoting time to the course, please speak to your Academic Advisor.

2.5.3 Attendance Requirements
You are required to attend all timetabled learning activities for each module. C and T Students should report non-attendance to the hub email: CandTHubAttendance@uclan.ac.uk or by telephoning the hub on 01772 891994 or 01772 891995.

Notification of illness or exceptional requests for leave of absence must be made to your Academic Advisor, in the same way that you would do if you could not get to work one day. A phone call followed up by an email is a suitable method.

You will be contacted if your attendance falls below our expectations, either by your Academic Advisor, Administrative staff or the Head of School. This is so that we can support you with any problems you may be having, or take further action.

If you are an international student then you have responsibilities under the UK Border Agency (UKBA) Points Based System (PBS) - you must attend your course of study regularly; under PBS, UCLan is obliged to tell UKBA if you withdraw from a course, defer or suspend your studies, or if you fail to attend the course regularly.

3. Approaches to teaching and learning

3.1 Learning and teaching methods

Learning and teaching methods vary quite widely from module to module and from week to week. There are some formal lectures, workshops, screenings, review sessions, seminars, directed study, demonstrations, guided practical sessions and simulated/live project briefs as individuals or in teams.

Many classes are supported by material on E-learn (Blackboard) which you are expected to access before, after or during the classes.

At level 4 you will find that the work is quite guided and should enable you to acquire a broad knowledge and skills base.

At level 5 you will acquire more specialist knowledge and skills and will be applying them in more complex situations. By level 6 you will be consolidating and extending your knowledge in real-world situations, applying your problem-solving skills to solve complex problems and making your own decisions on what you need to learn next.

You will notice that students of other courses may be sitting beside you in the modules that you take, particularly in the first year. The overlap between this course and other courses is a deliberate feature of the course. You will be expected to interact with and share knowledge and expertise with your peers from partner courses.

This is for several reasons:

- There is a very important need for ‘multi-skilling’ in the modern media industry. Practitioners will commonly be collaborating with experts across the disciplines of video, audio, multimedia and interactivity.
- We believe that people working exclusively in one media should have some knowledge and understanding of the technology and working practices of other areas.

3.2 Study skills
Study skills are very important for your life here at UCLan. Your Academic Advisor will be guiding you through the range of support opportunities at the university, including WISER (Walk In Study Enhancement through Review). This is a service that can help you adapting to life at the university as well as helping you organise yourself. They offer a wide range of non-subject specific study support and advice.

> [http://www.uclan.ac.uk/students/study/wiser/index.php](http://www.uclan.ac.uk/students/study/wiser/index.php)
3.3 Learning resources

3.3.1 Learning Information Services (LIS)

Extensive resources are available to support your studies provided by LIS (Library Information Service). They provide free training sessions designed to enable you to gain all the skills you need for your research and study. For more information, visit the library, which is open 24-hours-per-day for most of the year.

> [http://www.uclan.ac.uk/students/study/library/index.php](http://www.uclan.ac.uk/students/study/library/index.php)

3.3.2 Electronic Resources

LIS provide access to a huge range of electronic resources – e-journals and databases, e-books, images and texts.

> [www.uclan.ac.uk/students/study/library/electronic_resources.php](http://www.uclan.ac.uk/students/study/library/electronic_resources.php)

As well as the library and electronic resources, LIS also take care of the IT and specialist resources on campus. There are computers (PCs and Macs) that you can use in many places around the campus. There are also printers in most buildings. LIS have guidance on locating available computers and connecting to printers.

> [www.uclan.ac.uk/students/study/library/computers_printers_scanners.php](http://www.uclan.ac.uk/students/study/library/computers_printers_scanners.php)

If you have any problems with computers, email, network access, specialist spaces, contact LIS for assistance.

> liscustomersupport@uclan.ac.uk  [www.uclan.ac.uk/students/faq/](http://www.uclan.ac.uk/students/faq/) or call 01772 89 5355

3.3.3 Booking of Facilities

The facilities in the Media Factory are in use by students on your course and by many others. This means that at times it is very busy. For work outside timetabled hours, you have to book space and equipment; you will learn about the procedure for booking equipment and resources become necessary for modules.

If you have any difficulty with electronic or audio-visual equipment, you can contact the LIS Helpdesk.

> liscustomersupport@uclan.ac.uk
3.3.4 Books

Lecturers will recommend books from time to time and each module has an online reading list. Every book in the module reading list is available from the Library. Some texts have useful continuous reference value and may be worth purchasing. These are specifically identified in the relevant reading list.

> http://readinglists.central-lancashire.ac.uk/

3.4 Personal development planning

Personal Development Planning (PDP) is a process of reflection on learning, performance and achievement, and the planning for personal, educational and career development. PDP is where you review, plan and take responsibility for your own learning. You have already done some PDP in selecting and enrolling on this course.

Some of the compulsory modules include assessments in which there is a formal assessment of your ability to reflect upon and strategically develop your skills, but to be effective, it must be self-initiated, and conducted with honesty and realism.

3.5 Preparing for your career

Employability

Your future is important to us, so to make sure that you achieve your full potential whilst at university and beyond, your course has been designed with employability integrated into it at every level. Many of the assignments will be devised to develop the skills that employers look for. There will also be many opportunities to work on client-based projects. Whenever we receive opportunities of extra-curricular placements, employment or work-experience, these will be relayed to you by your Academic Advisor.

You might also look for relevant summer work in the media industry.

3.5.1 Careers

‘Careers’ offers a range of support for you including:-

- Career and employability advice and guidance appointments.
- Support to find work placements, internships, voluntary opportunities, part-time employment and live projects.
- Workshops, seminars, modules, certificates and events to develop your skills.

There is a daily drop-in service available from 09:00-17:00 for CV checks and initial careers information. For more information come along and visit the team (in Foster building near the main entrance) or access our careers and employability resources via the Student Portal.

> www.uclan.ac.uk/careers
**4. Student Support**

**4.1 Academic Advisors**

Your Academic Advisor is here to provide you with academic support and guidance during your course. Your Academic Advisor will:

- Offer academic advice throughout the year
- Monitor your attendance, progress and attainment through the year
- Help you assess your progress
- Advise on progression issues such as option choices
- In some instances, refer you to the module leader for clarification of detailed academic problems
- Offer personal support, referring you to relevant University support services where appropriate
- Advise you in the context of any disciplinary matters.

It is up to you to make appropriate use of your Academic Advisor. You are expected to:

- make sure you know who your Academic Advisor is and how to contact them
- make sure they know who you are
- make appointments to see them if you have course-related issues you need to discuss
- watch out for emails asking you to make appointments or attend meetings with them
- turn up for meetings and/or respond to requests for information.

Media Factory, Room ME330 01772 89 3907

Your Academic Advisor is also available to help with any problems you may have at any stage during the year. They will be unable to do so if you do not take the time and effort to meet and discuss your progress with them.

Try to make good use of your Academic Advisor. They are knowledgeable about the subject area, the related industry, and what is required to succeed on your course.

**4.2 Students with disabilities**

If you have a disability that may affect your studies, please either contact the Disability Advisory Service or let one of the course team know as soon as possible.

> disability@uclan.ac.uk
With your agreement information will be passed on to the Disability Advisory Service. The University will make reasonable adjustments to accommodate your needs and to provide appropriate support for you to complete your study successfully. Where necessary, you will be asked for evidence to help identify appropriate adjustments.

4.2.1 Assessment arrangements for students with disabilities
Arrangements are made for students who have a disability/learning difficulty for which valid supporting evidence can be made available.
Contact the Disability Adviser for advice and information.

> disability@uclan.ac.uk

4.3 Students’ Union One Stop Shop
The Opportunities Centre is the Union’s One Stop Shop to find employment or volunteering whilst you study. With thousands of jobs and voluntary positions advertised, agency work through the Bridge and information on over 2000 volunteer positions within the Union.

If your course is for students not studying on the main campus please include the following: – as one of the thousands of students who are not studying on the main UCLan campus in Preston, the Students Union is still your union, please check http://www.uclansu.co.uk/ for full details on what we may be running in your partner institution.

5. Assessment
5.1 Assessment Strategy
Formative assessment is a way for teaching staff to let you know how well you are doing and usually comes with a Formative Grade. Formative grades do not count towards your final grade. You should be ready to submit work for formative assessment well before the final assignment submission deadline.

Summative assessment is final, providing you with feedback and a numeric grade which will be used in the calculation of your final module grade. No further work can be done to improve the grade except under special circumstances, e.g. an attempt has been made but the grade is below a pass.

Every assessment is designed to help you prove that you have achieved one or more of the Learning Outcomes of the module that you are studying. The Assignment Specification will explain which of the Learning Outcomes you must work to achieve. Module Learning Outcomes contribute towards your achievement of the course Learning Outcomes described in the Programme Specification (see Section 8.1).

5.2 Notification of assignments and examination arrangements
Assessments may be practical assignments and exams of various types. You may be asked to create a design, build something, submit a report, make a presentation, complete an exercise and/or sit an exam. You may work in a group but you will usually write-up and submit work individually so that you gain credit for your contribution. Peer group assessment and critical review sessions may form
part of the overall assessment of the work. Assignment Specifications state how and when you submit the work for assessment.

Further information about assessment method for any module is included in the relevant Module Descriptor. These are accessible via Blackboard.

5.3 Referencing
When referencing the work of others you are required to adopt a standard referencing style. Harvard Referencing is widely recognised and required by many courses and unless you have a good reason to adopt another system please use it.

See: https://www.uclan.ac.uk/students/study/wiser/referencing_guides.php

5.4 Confidential material
The gathering, storage and use of data that can be linked to an individual is subject to ethical and legal regulations. For example, a simple survey asking for name, age and gender needs to meet ethical requirements before it can be approved and used.

Full details can be found in section 3 of the Ethical Principles guidance.

See: www.uclan.ac.uk/students/research/files/Research_ethical_principles_Oct2012.pdf

5.5 Cheating, plagiarism, collusion or re-presentation
Please refer to the information included in section 6.6 of the University Student Handbook for full definitions. The University uses an online Assessment Tool called Turnitin. A pseudo-Turnitin assignment will be set up using the School space on Blackboard to allow students to check as many drafts as the system allows before their final submission to the ‘official’ Turnitin assignment. Students are required to self-submit their own assignment on Turnitin and will be given access to the Originality Reports arising from each submission. In operating Turnitin, Schools must take steps to ensure that the University’s requirement for all summative assessment to be marked anonymously is not undermined and therefore Turnitin reports should either be anonymised or considered separately from marking. Turnitin may also be used to assist with plagiarism detection and collusion, where there is suspicion about individual piece(s) of work.

6. Classification of Awards
The University publishes the principles underpinning the way in which awards and results are decided in Academic Regulations. Decisions about the overall classification of awards are made by Assessment Boards through the application of the academic and relevant course regulations.

7. Student Feedback
You can play an important part in the process of improving the quality of this course through the feedback you give. The course has changed significantly based on student feedback; more studio time, additional opportunities, sports related modules to name a few, started out as suggestions and now form a strong part of the overall course.
In addition to the on-going discussion with the course team throughout the year, there are a range of mechanisms for you to feedback about your experience of teaching and learning. We aim to respond to your feedback and let you know of our plans for improvement.

The Students Union can support you in voicing your opinion, provide on-going advice and support, and encourage your involvement in all feedback opportunities. They will be requesting that you complete the National Student Survey (during semester 2 for students in their final year of study) or the UCLan Student Survey (all other students).

The Students’ Union and University work closely together to ensure that the student voice is heard in all matters of student-life. We encourage students to provide constructive feedback throughout their time at university, through course reps, surveys and any other appropriate means.

The Union’s Student Affairs Committee (SAC), members of Students’ Council and School Presidents each have particular representative responsibilities, and are involved with decision making committees as high as the University Board.

Therefore it is very important students engage with the democratic processes of the Students’ Union and elect the students they see as most able to represent them.

7.1 Student Staff Liaison Committee meetings (SSLCs)

Details of the Protocol for the operation of SSLCs is included in section 8.2 of the University Student Handbook. The purpose of a SSLC meeting is to provide the opportunity for course representatives to feedback to staff about the course, the overall student experience and to inform developments which will improve future courses. These meetings are normally scheduled once per semester.

Your Course Leader will facilitate the meetings using guidelines and provide a record of the meeting with any decisions and / or responses made and / or actions taken as a result of the discussions held. The meetings include discussion of items forwarded by course representatives, normally related to the following agenda items (dependent on time of year).

The course team encourage student feedback in all areas and recognise that additional items for discussion may also be raised at the meeting:

- Update on actions completed since the last meeting;
- Feedback about the previous year – discussion of external examiner’s report; outcomes of National /UCLan student surveys;
- Review of enrolment / induction experience;
- Course organisation and management (from each individual year group, and the course overall);
- Experience of modules - teaching, assessment, feedback;
- Experience of academic support which may include e.g. Personal Development Planning, & Academic Advisor arrangements.
- Other aspects of University life relevant to student experience e.g. learning resources, IT, library;
- Any other issues raised by students or staff.
8. Appendices

8.1 Programme Specification(s)
This Programme Specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided.

**Sources of information on the programme can be found in Section 17**

<table>
<thead>
<tr>
<th>1. Awarding Institution / Body</th>
<th>University of Central Lancashire</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Teaching Institution and Location of Delivery</td>
<td>University of Central Lancashire</td>
</tr>
<tr>
<td>3. University School/Centre</td>
<td>School of Journalism, Media &amp; Performance</td>
</tr>
<tr>
<td>4. External Accreditation</td>
<td>None</td>
</tr>
<tr>
<td>5. Title of Final Award</td>
<td>BA (Hons) Continuing Drama Production</td>
</tr>
<tr>
<td>6. Modes of Attendance offered</td>
<td>FT</td>
</tr>
<tr>
<td>7a) UCAS Code</td>
<td></td>
</tr>
<tr>
<td>7b) JACS Code</td>
<td>W600</td>
</tr>
<tr>
<td>8. Relevant Subject Benchmarking Group(s)</td>
<td>QAA 2016, Communication, media, film and cultural studies.</td>
</tr>
<tr>
<td>10. Date of production/revision of this form</td>
<td>January 2018</td>
</tr>
<tr>
<td>11. Aims of the Programme</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• To provide a platform to an understanding of the Continuing Drama Production industry and associated production processes.</td>
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<tr>
<td></td>
<td>• Allow for the use of multi-camera studio work in Continuing Drama Production including detailed knowledge of some areas and an appreciation of the limitations of that knowledge</td>
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<tr>
<td>• Provide students with skills, knowledge and experience required for employment in Continuing Drama Production. In particular providing them with understanding and ability to work collaboratively across different teams.</td>
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<tr>
<td>• Harness an analytical approach to creating Continuing Drama Production.</td>
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<tr>
<td>• Design and Produce Continuing Drama Production content</td>
<td></td>
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<tr>
<td>• Develop skills and knowledge of organisation, interpersonal communication and legal/ethical compliance.</td>
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12. Learning Outcomes, Teaching, Learning and Assessment Methods

<table>
<thead>
<tr>
<th>A. Knowledge and Understanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>A1. Provide a synthesis of the processes involved in the creation and production of Continuing Drama Production.</td>
</tr>
<tr>
<td>A2. Critically identify and discuss current and emerging processes in Continuing Drama Production.</td>
</tr>
<tr>
<td>A3. Critically evaluate the structure and nature of Continuing Drama Production.</td>
</tr>
</tbody>
</table>

**Teaching and Learning Methods**

Teaching and learning methods include lectures, seminars, directed independent study, demonstrations, guided practical sessions, workshops and project work. Progression through the programme will lead to an increasing emphasis on student self-direction and self-responsibility in the teaching and learning strategies deployed. Teaching and learning strategies will be focus on building knowledge, supporting critical understanding, providing practice experience, and encouraging critical reflection.

**Assessment methods**

Written assessment methods include reports, essays, and written evaluations. Oral assessment methods include presentations, pitches, and viva voices. Coursework Assessments include Continuing Drama Production work and observed production activity.

<table>
<thead>
<tr>
<th>B. Subject-specific skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>B1. Specify the requirements for Continuing Drama Production.</td>
</tr>
<tr>
<td>B2. Produce Continuing Drama Production within the constraints imposed by its legal, ethical, and commercial structure.</td>
</tr>
<tr>
<td>B3. Collaboratively produce Continuing Drama Production.</td>
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</tbody>
</table>

**Teaching and Learning Methods**

Teaching and learning methods include lectures, seminars, directed independent study, demonstrations, guided practical sessions, workshops and project work. Progression through the programme will lead to an increasing emphasis on student self-direction and self-responsibility in the teaching and learning strategies deployed. Teaching and learning strategies will be focus on building knowledge, supporting critical understanding, providing practice experience, and encouraging critical reflection.

**Assessment methods**

Written assessment methods include reports, essays, and written evaluations. Oral assessment methods include presentations, pitches, and viva voices. Coursework Assessments include Continuing Drama Production work and observed production activity.

<table>
<thead>
<tr>
<th>C. Thinking Skills</th>
</tr>
</thead>
<tbody>
<tr>
<td>C1. Analyse and appraise Continuing Drama Production taking into account audience requirements.</td>
</tr>
</tbody>
</table>
C2. Select and evaluate appropriate resources and techniques required for Continuing Drama Production.
C3. Evaluate the work produced by the student and the work of others.

**Teaching and Learning Methods**

Teaching and learning methods include lectures, seminars, directed independent study, demonstrations, guided practical sessions, workshops and project work. Progression through the programme will lead to an increasing emphasis on student self-direction and self-responsibility in the teaching and learning strategies deployed. Teaching and learning strategies will be focus on building knowledge, supporting critical understanding, providing practice experience, and encouraging critical reflection.

**Assessment methods**

Written assessment methods include reports, essays, and written evaluations. Oral assessment methods include presentations, pitches, and viva voices. Coursework Assessments include Continuing Drama Production work and observed production activity.

**D. Other skills relevant to employability and personal development**

D1. Manage time, personnel and resources effectively when producing Continuing Drama Production.
D2. Retrieve, generate, organise and evaluate material related to Continuing Drama Production.
D3. Communicate effectively in a variety of ways when producing Continuing Drama Production.
D4. Work effectively in a Continuing Drama Production team.

**Teaching and Learning Methods**

Teaching and learning methods include lectures, seminars, directed independent study, demonstrations, guided practical sessions, workshops and project work. Progression through the programme will lead to an increasing emphasis on student self-direction and self-responsibility in the teaching and learning strategies deployed. Teaching and learning strategies will be focus on building knowledge, supporting critical understanding, providing practice experience, and encouraging critical reflection.

**Assessment methods**

Written assessment methods include reports, essays, and written evaluations. Oral assessment methods include presentations, pitches, and viva voices. Coursework Assessments include Continuing Drama Production work and observed production activity.
### 13. Programme Structures*

<table>
<thead>
<tr>
<th>Level</th>
<th>Module Code</th>
<th>Module Title</th>
<th>Credit rating</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Level 6</td>
<td>AV3150</td>
<td>Industry Practice (Continuing Drama Production)</td>
<td>80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>AV3500</td>
<td>TV Drama Production</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bachelor Honours Degree Continuing Drama Production</td>
<td>Requires 360 credits including a minimum of 220 at Level 5 or above and 100 at Level 6</td>
<td></td>
</tr>
<tr>
<td>Level 5</td>
<td>AV2150</td>
<td>Continuing Drama Production</td>
<td>120</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Diploma of Higher Education Continuing Drama Production</td>
<td>Requires 240 credits including a minimum of 100 at Level 5 or above</td>
<td></td>
</tr>
<tr>
<td>Level 4</td>
<td>AV1500</td>
<td>TV Studio Production</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>TE1772</td>
<td>Video Production</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PV1033</td>
<td>TV Serials &amp; Soaps</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td></td>
<td>AV1150</td>
<td>Introduction to Continuing Drama Production</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Certificate of Higher Education</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**15. Personal Development Planning**

Students will engage in Personal Development Planning at every level.

In AV3150 Industry Practice (Continuing Drama Production) students will look at their target industry and see how they will fit in, reflecting on what they need to do to make their skill set fit the roles they see themselves in.

Academic Advisors will advise on course progression, personal development and career planning in one-to-one meetings and group tutorials. The Course Leader will provide additional curricular opportunities allowing for portfolio building throughout.

**16. Admissions criteria **
*(including agreed tariffs for entry with advanced standing)*

*Correct as at date of approval. For latest information, please consult the University’s website.*

The University’s minimum standard entry requirements must be met by A2 level qualifications or equivalent. Although we recognise the breadth of study AS levels present, we would not accept these as forming part of your entry offer. Applications should be supported by a satisfactory GCSE performance, normally consisting of five GCSEs at Grade C or above including Maths and English.

Specific entry requirements for this course are:

- 300 points at A2 or AVCE,
- ND with Grade DDM
- Also 5 GCSE’s including Maths, English and a Science at C or above

International Students are required to have passed the International English Language Testing Service (IELTS) with a minimum of 5.5
Other acceptable qualifications include:

Scottish Certificate of Education Higher Grade
Irish Leaving Certificate Higher Grade
International Baccalaureate
BTEC National Certificate/Diploma
Access to HE Diploma

People with non-standard entry qualifications or experience should contact Admissions.

17. Key sources of information about the programme

<table>
<thead>
<tr>
<th>Course Information on the University website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Handbook, available on the University website</td>
</tr>
<tr>
<td>•</td>
</tr>
</tbody>
</table>


### 18. Curriculum Skills Map

<table>
<thead>
<tr>
<th>Level</th>
<th>Module Code</th>
<th>Module Title</th>
<th>Core (C), Compulsory (COMP) or Option (O)</th>
<th>Knowledge and understanding</th>
<th>Subject-specific Skills</th>
<th>Thinking Skills</th>
<th>Other skills relevant to employability and personal development</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEVEL 6</td>
<td>AV3150</td>
<td>Industry Practice (Continuing Drama Production)</td>
<td>COMP</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>LEVEL 6</td>
<td>AV3500</td>
<td>TV Drama Production</td>
<td>COMP</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEVEL 5</td>
<td>AV2150</td>
<td>Continuing Drama Production</td>
<td>COMP</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>LEVEL 4</td>
<td>AV1500</td>
<td>TV Studio Production</td>
<td>COMP</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
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<td>TE1772</td>
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<td>PV1033</td>
<td>TV Serials &amp; Soaps</td>
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<td>✓</td>
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<td>AV1150</td>
<td>Introduction to Continuing Drama Production</td>
<td>COMP</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td></td>
</tr>
</tbody>
</table>

**Note:** Mapping to other external frameworks, e.g. professional/statutory bodies, will be included within Student Course Handbooks.
19. LEARNING OUTCOMES FOR EXIT AWARDS:

For each exit award available, list learning outcomes relating to the knowledge and understanding, subject specific skills, thinking, other skills relevant to employability and personal development that a typical student might be expected to gain as a result of successfully completing each level of a course of study.

For example a student may be able to critically analyse something by the time that they complete the target award but at diploma level they might only be able to outline it and at certificate level list.

For a standard BA/BSc (Hons) award the exit award learning outcomes for CertHE (Level 4) and DipHE (Level 5), BA/BSc (Level 6) should be included; for a postgraduate Masters, this would normally be PGDip and PGCert.

Learning outcomes for the award of: ___ Bachelor Degree Continuing Drama Production

- Analyse the processes involved in the creation and production of Continuing Drama Production.
- Identify current and emerging processes in Continuing Drama Production.
- Create and produce Continuing Drama Production.
- Create Continuing Drama Production within the imposed constraints.
- Analyse Continuing Drama Production taking into account user/audience requirements.
- Select appropriate resources and techniques required for specific tasks.
- Manage time and resources effectively when producing Continuing Drama Production.
- Retrieve, organise and evaluate material related to Continuing Drama Production.
- Communicate effectively in a variety of ways when producing Continuing Drama Production.
- Work effectively in a Continuing Drama Production team.

Learning outcomes for the award of: ___ Diploma of Higher Education Continuing Drama Production  __________

- Identify the processes involved in the creation of Continuing Drama Production.
- Identify current processes in Continuing Drama Production.
- Create, and produce Continuing Drama Production.
- Analyse Continuing Drama Production taking into account user/audience requirements.
- Select appropriate resources required for specific tasks.
- Manage time when producing Continuing Drama Production.
- Retrieve, organise and evaluate material related to Continuing Drama Production.

Learning outcomes for the award of: ___ Certificate of Higher Education Continuing Drama Production  __________

- Identify the processes involved in the creation of Continuing Drama Production.
- Create, and produce Continuing Drama Production.
- Select appropriate resources required for specific tasks.