



Course Handbook
LLM in Law
2019-2020
Course Leader - Shaun Mills
Lancashire Law School



Please read this Handbook in conjunction with the University's Student Handbook.

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1. Welcome to the course

Hello! My name is Shaun Mills and I am the Course Leader for the academic LLM courses, including the LLM's in Financial and Commercial Law and International Business Law delivered at UCLan in the UK and over in Mauritius. I have overall responsibility for managing the LLM programmes for UCLan on a day-to-day basis. It is my role to deal with any specific questions or problems you may experience concerning the LLM Courses.

On behalf of all the staff at the Lancashire Law School may I welcome you as a student of UCLan and the Lancashire Law School, and wish you every success in your studies as you start your Masters Degree. We hope that you find the experience a rewarding one, and all staff will try to make it as enjoyable as possible as you rise to the challenges which lie ahead.

This Course Handbook provides you with essential information about your programme of study and the two Universities collaborating to deliver the course. It will also outline what you should expect from the teaching staff and what the teaching staff expect from you in terms of your study.

We are here to help and are more than happy to do so! If you have any doubts, queries or questions please ask – go to your personal tutor, academic staff or, ultimately, to me, your Course Leader at UCLan.

Lancashire Law School has offered law degrees for over 40 years and UCLan's roots go back to 1828. UCLan has partnerships with a number of universities around the world, with over 32,000 students studying on a dynamic portfolio of undergraduate and postgraduate courses.

Lancashire Law School is highly regarded for the quality of its legal education, its graduate satisfaction, and our high level of graduate employability. We offer a good range of undergraduate and postgraduate academic and professional taught programmes, and research masters and doctorate degrees. Academics in the Law School actively engage in cutting edge research, independently judged to be world leading, and of international and national significance. Students on the LLM Courses directly benefit from this with their learning and research supported by the School's leading experts. We pride ourselves on creating a vibrant and stimulating learning environment, with an innovative approach to student-centred learning, supported by excellent online blended learning activities to enhance the student experience. We are delighted to be able to work with colleagues at the University of Mauritius Enterprise Ltd to deliver our Masters programme. You will find all staff committed and supportive.

1.1 Rationale, aims and learning outcomes of the course



The LLM in Law course offers students a flexible approach in terms of the modules they select and provides students with analytical and reflective skills and expertise in their chosen pathway. It provides a learning experience which will enable students to develop their academic ability and enhance their performance in employment and further develop their career opportunities and an opportunity to meet students from other backgrounds and countries. It provides the successful candidate with a recognised postgraduate qualification in law, assisting them in making a positive contribution to the wider, global and national legal communities.

The Course is designed to enhance the employability skills of our graduates, and therefore students may want to consider the transferrable skills they can acquire by electing to take modules from our LLM in International Business Law which reflect the growth of international arbitration and mediation in international commercial law. These alternatives to litigation are increasingly used in international security matters and therefore students may find these modules useful as despite their commercial context, the principles apply in other contexts.

Students are able to take the module *International Commercial Arbitration*. The Lancashire Law School has Recognised Course Provider (RCP) status with the *Chartered Institute of Arbitrators* in the areas of domestic and international arbitration. Students passing this module will be eligible for *Associate Membership of the Chartered Institute of Arbitrators*, allowing them to use the post-nominal letters *ACI Arb*. The potential for students to become eligible for *ACI Arb* status demonstrates that our LLM Courses are geared towards employability, allowing students to gain skills that are recognised by reputable professional organisations. This qualification is the first stage towards becoming qualified as a chartered arbitrator – a valuable additional strand to many careers. Students are able to progress further through to Membership and Fellowship levels of *CI Arb*, courses that will be offered as stand-alone short courses within the Lancashire School.

Students can also elect to take the optional module, *International Commercial Mediation*. The Lancashire Law School has achieved an international reputation for its specialisation in Mediation law and practice. Students who successfully complete this module will gain accredited mediator status, as this module is approved by the *Civil Mediation Council*, the recognised authority in the United Kingdom for civil and commercial mediation. The Law School is also applying for recognised Course provider status with the *International Mediation Institute*. This further demonstrates that our LLM Courses are geared towards employability allowing students to gain skills that are recognised by reputable professional organisations.

In summary, the course aims:

- To critically evaluate areas of law and the way they operate in the domestic, European and International context (as appropriate).
- To facilitate a critical awareness of current issues informed by leading edge research and practice.
- To equip students, through the use of workshop-based learning, with the ability to demonstrate effective skills of team work, self-confidence in group situations and critical and analytical reasoning skills.
- To develop skills to enable the synthesis and interpretation of course material and enable the student to develop their own theories and hypotheses in the context of existing recorded material, apply to new situations and be able to communicate their ideas effectively.
- To provide the basis, in particular through the undertaking of the dissertation, but also through the undertaking of coursework, for the development of critical analytical skills and application of academic knowledge, for further research within the area of Law.

The learning outcomes of the LLM in Law are:

1. Knowledge and Understanding

- a. To critically reflect on, and effectively apply, legal research methods.
- b. Demonstrate a systematic understanding of legal, commercial, economic and political issues, principles and rules and be able to apply this knowledge to a wide range of complex real-life situations.
- c. Show a critical awareness of the main legal, economic and political policy objectives in the areas of law selected by the student for study and appreciate the practical impact of these laws.

2. Subject-specific skills

- a. Carry out analytical evaluation of a range of primary and secondary sources.
- b. Critically evaluate the complex dynamics between legal, economic and political regulation.
- c. Develop a critical understanding and ability to evaluate the role of the legal system at a domestic, European and International level (as appropriate).
- d. Plan and carry out a comprehensive programme of research, using appropriate legal methodologies.

3. Thinking Skills

- a. Identify and interpret information relevant to particular issues and apply to complex situations being aware of the context and relationship to other areas of law, economics and politics.
- b. Use the tools of economic analysis and legal reasoning to problem solve and construct well-reasoned arguments, scenarios and solutions.
- c. Demonstrate research skills of project planning, time management, construction of an appropriate research question and reasoned adoption of an appropriate methodology.
- d. Demonstrate conceptual understanding and creativity in the application of knowledge of legal concepts, rules and principles in the areas of law selected by the student for study and appreciate the practical impact of these laws.

4. Other skills relevant to employability and personal development

- a. Evaluate the rigour, credibility and validity of information from printed and electronic sources.
- b. Write intelligible and persuasive prose.
- c. Develop or substantially enhance skills of independent learning, including the ability to plan, time-manage and execute a multi-stage project through the dissertation.
- d. Critically reflect upon effectiveness and efficiency of own independent learning.
- e. Enhance ability to recognise sound and unsound arguments.

1.2 Course Team

Name	Role	Contact Details
Viv Ivins	Head of Lancashire Law School	Lancashire Law School, University of Central Lancashire Preston, PR1 2HE, United Kingdom Tel: 00 44(0)1772893061 E-mail: vivins@uclan.ac.uk
Shaun Mills	LLM Course Leader	Lancashire Law School, University of Central Lancashire Preston, PR1 2HE, United Kingdom Tel: 00 44(0)1772893077

1.3 Expertise of staff

You will be taught by members of teaching staff who have broad national and international professional and academic experiences which will help enhance your learning experience. Most staff have publications to their name and a substantial number are active researchers in the legal field who will share with you the insights such experience brings. They are all actively engaged in relevant research and other scholarly activities which will be incorporated into their teaching and associated learning materials. For more information about the members of staff who will teach you please refer to the [Lancashire Law School's website](#).

1.4 Academic Advisor

You will be assigned an Academic Advisor who will provide additional academic support during the year. They will be the first point of call for many of the questions that you might have during the year. Your Academic Advisor will be able to help you with personal development, including developing skills in self-awareness, reflection and action planning.



1.5 Administration details

For Preston-based students (campus-based and distance learning) Campus Admin Services provides academic administration support for students and staff and are located in the Harris Hub (Room HB120) which is open from 8.45am until 5.15pm Monday to Thursday and until 4.00pm on Fridays. The hub can provide general assistance and advice regarding specific processes such as extenuating circumstances, extensions and appeals.

Harris Building

Lancashire Law School
telephone: 00 44 (0)1772 893929
email: HarrisHub@uclan.ac.uk

For students studying in Mauritius, you will be provided with full academic administration support from the Blue Tower at Ebène

The Blue Tower at Ebène.

Naresha Neetye
Administrative Officer
UOM Enterprise Ltd / University of Central Lancashire (UCLan), UK
1st Floor, Blue Tower,
Rue de L'Institut,
Ebène,
Mauritius
Office: 230 467 8925 / 8926 Fax: 230 467 8916
www.uomenterprise.mu

1.6 Communication



E-Mail

The Lancashire Law School policy is for staff to respond promptly to e-mails, within three **working** days. Often, staff will be unable to deal with your query in this time, but, in these circumstances, staff will reply within the three days, even if it is just to explain that they are unable to respond in full at that point, but will do so as soon as possible.

It is very important that you take note that the University expects you to **use your UCLan email address** and check regularly for messages from staff. If you send us email messages from other addresses they risk being filtered out as potential spam and discarded unread.

Blackboard

All Lancashire Law School modules have a dedicated virtual web presence on Blackboard (UCLan's virtual learning environment platform). Module leaders and module tutors will use Blackboard to post relevant information on your module blackboard space. This is in addition to the dedicated LLM Course space for the LLM in Law. Therefore, you are advised to check the Course and Module Blackboard sites on a daily basis, and monitor these as you would your email account.

Each Blackboard Module space contains full contact details, and availability hours, for relevant members of the Course Team so that you can contact them easily.

Starfish

Starfish is about you. It is an online system designed to help you make the most of your time at UCLan by pulling together lots of information about you and your UCLan journey in one easily accessible place. Within the system you can do all of the following and more:

- See a list of staff who can support you throughout your learning journey, and easily book appointments with them
- Request help where you need additional support, whether it is academic, social or financial.
- See details of your attendance and assignment marks and grades
- Access a dashboard showing you your upcoming appointments and the achievements you have been awarded
- Alert you any items which might need your attention – for example your tutor referring you to Wiser for additional study skills support

1.7 External Examiner

The University has appointed an External Examiner to your course who helps to ensure that the standards of your course are comparable to those provided at other higher education institutions in the UK. The name of this person, their position and home institution can be found below. If you wish to make contact with your External Examiner, you should do this through your Course Leader and not directly. External Examiner reports will be made available to you electronically. The School will also send a sample of student coursework to the external examiner(s) for external moderation purposes, once it has been marked and internally moderated by the course tutors. The sample will include work awarded the highest and lowest marks and awarded marks in the middle range.

Name of External Examiner: John McGarry

Position: Senior Lecturer in Law

Institution: Edgehill University

Students will be given access to External Examiners' Reports via the Blackboard spaces for the LLM Courses.



2. Structure of the course

2.1 Overall structure

October Start: Full-time from Preston (campus-based or distance learning)

October Semester	February Semester
LA4505: Advanced Legal Systems (Compulsory)	Option 3
Option 1	Option 4
Option 2	Option 5
	LA4095: Dissertation (August submission)

October Start: Part-time from Preston (campus-based or distance learning)

October Semester Year 1	February Semester Year 1	October Semester Year 2	February Semester Year 2
LA4505: Advanced Legal Systems (Compulsory)	Option 2	Option 4	LA4095: Dissertation (August submission)
Option 1	Option 3	Option 5	

February Start: Full-time from Preston (campus-based or distance learning)

February Semester	October Semester
LA4505: Advanced Legal Systems (Compulsory)	Option 3
Option 1	Option 4
Option 2	Option 5
	LA4095: Dissertation (April Submission)

February Start: Part-time from Preston (campus-based or distance learning)

February Semester	October Semester	February Semester	October Semester
Year 1	Year 1	Year 2	Year 2
LA4505: Advanced Legal Systems (Compulsory)	Option 2	Option 4	LA4095: Dissertation (April submission)
Option 1	Option 3	Option 5	

2.2 Modules available

Each module is a self-contained block of learning with defined aims, learning outcomes and assessment. A standard module is worth 20 credits. It equates to the learning activity

expected from one sixth of a full-time undergraduate year. Modules may be developed as half or double modules with credit allocated up to a maximum of 120 credits per module.

The LLM in Law delivered at the Lancashire Law School can be studied in full or part-time mode. We have two enrolment points for students: October or February. It is delivered as a campus-based course or can be studied in distance learning mode. In full-time mode you will normally complete the LLM in 11 months. This will include the equivalent of two semesters of taught material, together with a further period of supervised study in which you will complete and submit your dissertation.

This is a short summary of the modules on offer. Full module information forms are available on the LLM Blackboard Space. Please note that if you may choose modules available on our LLM's in International Business Law or Financial & Commercial Law or Law & International Security (see Year Schedule and Progression information on the Course Blackboard space).

Module Title	Short Description
LA4505: Advanced Legal Systems (Compulsory)	<ul style="list-style-type: none"> To provide the essential skills of research, interpretation and application of legal sources required for postgraduate study of international, EU and domestic law. To ensure that students understand the relative roles of the various actors in the domestic, European Union and international law policy-making processes. To indicate the significance of international law as an influence upon EU and domestic law (and vice versa) To ensure that students understand the basic concepts, which underlie the creation of, the operation of and adjudication on international, domestic and EU law.
LA4501: International Criminal Law and Security (Option)	<ul style="list-style-type: none"> Different academic perspectives on international criminal law and national, regional and international security Critical overview of the nature, sources and rationale for international criminal law. Critical assessment of the Institutions of international criminal law: United Nations, International Court of Justice, International Criminal Tribunal for the former Yugoslavia, International Criminal Tribunal for Rwanda and the International Criminal Court. Analysis of the core offences under international criminal law: genocide, crimes against humanity, war crimes, crime of aggression, torture. Transnational police and security cooperation. Interpol, Europol, Eurojust Transnational legal dimensions to “national security” including within the context of the European and international human rights law and policy..
LA4502 : Maritime Law and Security (Option)	<ul style="list-style-type: none"> To develop an understanding and awareness of the dynamic nature of the development of international law in this particular area. To enable students to understand the basic concepts of international law for maritime law and maritime security To enable students to develop an understanding of how international law functions in the maintenance of maritime security and peaceful uses of the oceans To enable students to critically analyse the existing and emerging security problems relating to the oceans through the learning process of this course and to possess the ability to find relevant legal principles and rules applicable to the solution of these problems To enhance the capability of the students to conduct independent research with the building-up of their knowledge level through the process of the course
LA4503: Transnational Regulation of Terrorism	<ul style="list-style-type: none"> Incidents of international terrorism. The obligations states have to protect themselves from acts and threats of terrorism.

<p>(Option)</p>	<ul style="list-style-type: none"> • Transnational legal responses to terrorism. • The rights of individuals suspected of terrorism.
<p>LA4504: Transnational Regulation of Human Trafficking</p>	
<p>(Option)</p>	<ul style="list-style-type: none"> • To consider the International, European and UK legal framework relating to human trafficking • To identify the legal overlaps with other crimes (e.g. smuggling, slavery) • To assess the European Court of Human Rights approach to human trafficking • To provide students with an understanding of the numerous methods of recruitment, transfer and exploitation involved in human trafficking • To consider the human rights of victims
<p>LA4605: International Commercial Arbitration</p>	
<p>(Option)</p>	<ul style="list-style-type: none"> • Explores the role and regulation of arbitration as a method of dispute resolution, adopting a comparative approach and highlighting contrasting approaches to regulation. • Highlights the role and significance of private institutions, national laws and international instruments in providing a framework for arbitration. • A particular focus is examination of the ways in which arbitration remains embedded in national legal systems, and a critical assessment of its potential as a 'supra-national' system of dispute resolution. • Students will be encouraged to undertake a critical comparison of contrasting national and institutional rules and to consider whether the 1958 New York Convention is still fit for purpose. • In the national law context, the principal comparisons will be between English and French law and the UNCITRAL Model Law. At the institutional level, comparison will be made of contrasting provisions selected from the rules of the principal arbitral institutions (e.g. ICC, LCIA). • Students passing this module will be eligible for Associate Membership of the Chartered Institute of Arbitrators, allowing them to use the post-nominal letters ACI Arb. This qualification is the first stage towards becoming qualified as a chartered arbitrator – a valuable additional strand to a many careers. Students are able to progress further through to Membership and Fellowship levels of CI Arb, courses that will be offered as stand-alone short course within the Lancashire School.
<p>LA4608: International Commercial Mediation</p>	
<p>(Option)</p>	<ul style="list-style-type: none"> • Comparative analysis of both the law and practice of mediation at national (e.g. United Kingdom, Mauritius, USA), regional (e.g. European Union, African Union), transnational and international levels. • Explores the theoretical, practical and ethical problems relating to international commercial mediation. • Sessions concentrate on practical mediation exercises in an international commercial context covering the entire procedure, from advising the client on the use of mediation, through the actual procedure itself, through to drafting settlement agreements. • Develop a systematic understanding of the role of the mediator in national, regional and international commercial disputes and will focus on the necessary skills and techniques of a successful mediation through role play exercises. • Successful completion of this module can also provide a stepping stone for students to become involved in international alternative dispute resolution (ADR). • Students who successfully complete this module will gain accredited mediator status as this module is approved by the Civil Mediation Council, the recognised authority in the United Kingdom for civil and commercial mediation
<p>LA4934: International Human Rights Law</p>	
<p>(Option – subject to numbers)</p>	<ul style="list-style-type: none"> • To offer an overview of the history, justifications, institutions and content of international human rights law. • To examine the diverse legal, constitutional, philosophical, moral and political foundations of human rights, including their relationship with 'natural rights', liberal and social-democratic paradigms.

	<ul style="list-style-type: none"> • To analyse and discuss the evolution of international law within the field of human rights protection in the post-World War 2 and post-Cold War eras. • To develop an appreciation of some of the challenges posed by globalisation and environmental concerns for human rights, and to analyse possible future developments within this area of international law. Different categories and successive "generations" of human rights will be analysed, including the new and still contested category of "environmental rights". • The emphasis will fall upon a discursive analysis of the above topics, which encourages students to further develop their critical and creative approaches to this subject, and ideally encourage further research interests within the area of international human rights law.
<p>LA4932: EU Single Market Law (Option)</p>	<ul style="list-style-type: none"> • Focuses on the law relating to the EU Single Market and more generally on EU trade relations. Vitaly important issues in the light of BREXIT. • To enable students to understand and critically evaluate the governance and harmonization of the EU Single Market • To critically evaluate and apply the fundamental freedoms to EU and non-EU citizens and businesses • Critically evaluate the legal provisions covered and the policy considerations underlying them • Critically assess the legal position of non-EU nationals / businesses within the EU Single Market • To promote research, critically evaluation and presentation of well-structured arguments in written and oral work.
<p>LA4921: WTO Law & Policy (Option)</p>	<ul style="list-style-type: none"> • To introduce students to the fundamental legal concepts and principles of international trade law and the theories underpinning its relevance to the global market. • To emphasise the importance of rules, norms and institutions to the multilateral trading system. To examine past and recent developments in international trade and the role and impact of the WTO, including trade liberalisation, the position of developing countries in the WTO, the effectiveness of the WTO dispute settlement system and regional integration. • To critically assess how international trade law impacts on national economic and non-economic policies of sovereign states. • To consider future trends in international and regional trade regulation and learn how the WTO reacts to these via its regulatory framework
<p>LA4929: International Commercial Litigation (Option)</p>	<ul style="list-style-type: none"> • Gives students a thorough understanding of the transnational issues that arise in court based dispute settlement – with a particular emphasis on litigation in Europe. • Different approaches to civil procedure and the allocation of jurisdiction within Europe have historically inhibited judicial co-operation in cross-border disputes. EU legislation has been introduced with a view to resolving these differences and ensuring the “free movement of judgments”. • Fundamental concepts and relevant international and European instruments are critically evaluated. • Students are encouraged to analyse the strategies adopted by litigants, and to critique the process of harmonisation in Europe.
<p>LA4925: International Intellectual Property Law (Option)</p>	<ul style="list-style-type: none"> • The development of international, regional and national laws regulating intellectual property with application to specific issues such as the protection of copyright works, brands, personalities, traditional knowledge and cultural expressions. • Critically assesses the differential effect of this type of regulation upon industrialised and less industrialised nations. • Considers intellectual property law in the context of international trade.

<p>LA4101: Banking and Financial Services Regulation (Option)</p>	<ul style="list-style-type: none"> • Examines whether international protection should be extended to cover areas such as indigenous folkloric artefacts and ecological knowledge. • Introduction to international banking and financial services regulation – issues of risk taking relating to the financial sector, consideration of relevant stakeholders, corporate structures and industry bodies, legal structure of financial instruments. • Historical, political and economic factors underlying global regulation. • Background to the national, EU and international regulatory perspectives and legislative frameworks – legal, economic and political factors. • Investor protection models. • Principles of international banking.
<p>LA4938: International Corporate Governance (Option)</p>	<ul style="list-style-type: none"> • Provides students with an understanding of corporate governance issues, focusing initially upon the system in place within the United Kingdom and then exploring various governance systems across the world. • Addresses the following: distribution of power with companies, methods of regulating governance, auditors and internal control, the meaning and importance of good governance, the interaction of corporate social responsibility and of human rights issues to a corporation and its governance. • Aims to develop students understanding of corporate governance across various jurisdictions and also provide an analysis of the wider moral and policy considerations underpinning today's corporate governance laws
<p>LA4946: Independent Research Project (Option)</p>	<ul style="list-style-type: none"> • Enables students to apply skills of information gathering, evaluation and written research presentation. Students will have these skills to some extent as part of their graduateness, but this module aims to give them an opportunity to apply those skills at a postgraduate level. • There is emphasis on evaluation of the chosen subject area and the project tutor will assist the student in choosing an appropriate question and appropriate methods of answering that question. The module aims to give students the opportunity to explore a particular subject or question in depth.
<p>LA4095: Dissertation (Compulsory)</p>	<ul style="list-style-type: none"> • Enables students to put into practical effect the research skills acquired during the course and to work in a self-defined field with the objective of producing a substantial piece of work based on critical evaluation and independent thought. • Gives students the opportunity to carry out extended research on a subject of interest to them. • Gives students the opportunity to show their ability to work independently and at a high quality level, on a substantial project.



2.3 Course requirements

- The time for completion of the full-time LLM is normally one year (12 months) and for the part-time LLM normally two years (24 months). On the part-time degree students must normally successfully complete all course modules in year 1 to progress to year 2.
- Students must successfully complete six 20-credit modules plus the 60-credit dissertation to be eligible for the award of the LLM.
- Students who successfully complete six 20-credit modules, will be eligible for the award of a Postgraduate Diploma.
- Students who successfully complete three 20-credit modules, will be eligible for the award of a Postgraduate Certificate.
- The examiners have a right to examine any student *viva voce* in addition to the submission of the written dissertation. This form of assessment may be used; to determine difficult or borderline cases and in particular where there may be concerns about the authorship of the work. It may also be used as an alternative

or additional assessment where valid reasons for poor performance have been established. The student may be required to amend and re-submit the dissertation after the *viva voce*.

- A student who fails to achieve a pass grade upon submitting their dissertation will normally be given the chance to resubmit the dissertation at a later date. Guidance will normally be given on the reasons for the fail grade. The revised dissertation must be submitted at the next submission date. The resubmitted dissertation may not achieve a grade higher than a bare pass.
- At the end of the taught programme, where a student's Average Percentage Mark (APM) is lower than 50%, they will not normally proceed to the LLM (by way of the dissertation) without counselling by the course leader.
- After successful completion of the module *International Commercial Arbitration*, students are eligible for *Associate Membership of the Chartered Institute of Arbitrators*, allowing them to use the post-nominal letters *ACI Arb*. However, students must note that it is their own responsibility to apply to CI Arb for associate membership and also to pay any registration fees as required by CI Arb.
- Distance learning students electing to take the optional module, *International Commercial Mediation*, should note that, due to the extensive practical exercises involved during this Module, on-campus attendance will be required. This module is block taught over a one-week period, therefore all students will need to make sure that they can commit to attending all sessions during that week before choosing this module.

2.3 Module Registration Options

Discussions about your progression through the course normally take place in February each year. It is an opportunity for you to make plans for your study over the next academic year. The course team will tell you about the various modules / combinations available and you will both agree on the most appropriate (and legal) course of study for you.

2.4 Study Time

2.4.1 Weekly timetable

A timetable will be available once you have enrolled on the programme, through the student portal.

2.4.2 Expected hours of study

The normal amount of work involved in achieving a successful outcome to your studies is to study for 10 hours per each credit you need to achieve – this includes attendance at classes and time spent in private study. You should therefore aim to spend approximately 200 hours studying (including class contact, tutor meetings and private research, study and assessment) per 20 credit module. The dissertation module will involve you in approximately 600 hours of study.



2.4.3 Attendance Requirements

You are required to attend all timetabled learning activities for each module. Notification of illness or exceptional requests for leave of absence must be made to:

Shaun Mills, LLM Course Leader, pscmills@uclan.ac.uk

You will get the best out of your time at UCLan if you are committed to:

- Preparing for workshops and attending punctually
- Preparing for online discussions and participating fully
- Completing your work to the best of your ability and submitting it on time
- Not committing plagiarism
- Keeping up to date with course information through UCLan email or other channels
- Using the feedback you are given to improve subsequent work
- Making appropriate use of teaching staff's time
- Taking responsibility for your personal development planning and skills development
- Treating staff, fellow students and neighbours in the local community with respect at all times

You will need to attend all workshops (whether campus-based or online) in order to achieve the learning outcomes for modules delivered during these blocks. You will also need to engage with online materials and participate in synchronous and asynchronous discussion threads in order to support this learning. Basic knowledge and skills are developed through regular contact sessions, but it is very important that time is devoted to independent study to gain the detailed in depth understanding of the subject. Even though each student will be assigned a dissertation supervisor to provide help and expert advice, the ability to work independently will become particularly useful during the dissertation.

Substantial coursework represents the main assessment method in most modules. In order to optimise your performance, you should make sure that you understand the exact requirements of each assignment, that you plan ahead and that you submit good quality work, professionally presented and taking into account given deadlines. Penalties will be imposed on coursework submitted late without approved extenuating circumstances (see the section below on extenuating circumstances). The tutor's comments on marked coursework will provide valuable feedback on how to improve your performance.

If you are an international student you should remember your responsibilities under the UK Border Agency (UKBA), Points Based System (PBS) - you **MUST** attend your course of study regularly; under PBS, UCLan is obliged to tell UKBA if you withdraw from a course, defer or suspend your studies, or if you fail to attend the course regularly.

If you have not gained the required authorisation for leave of absence, do not respond to communications from the University and if you are absent for four weeks or more, you may be deemed to have withdrawn from the course. If this is the case, then the date of withdrawal will be recorded as the last day of attendance.

Your attendance will be monitored through the UCLan Student Attendance Monitoring software (SAM). This information may be shared with potential employers or anyone sponsoring your place on this course. Each time you are asked to enter your details on SAM you must remember that the University has a responsibility to keep information up to date and that **you must only enter your own details on the system**. To enter any other names would result in inaccurate records and be dishonest. Any student who is found to make false entries can be disciplined under the student guide to regulations.

3. Approaches to teaching and learning

3.1 Expertise of staff

You will be taught by members of teaching staff who have broad national and international professional and academic experiences which will help enhance your learning experience. Most staff have publications to their name and a substantial number are active researchers in the legal field who will share with you the insights such experience brings. They are all actively engaged in relevant research and other scholarly activities which will be incorporated into their teaching and associated learning materials. For more information about the members of staff who will teach you please refer to the [Lancashire Law School's website](#).

3.2 Learning and teaching methods

The emphasis of teaching and learning on the Law Masters Programme will be upon workshops and, for distance learning students, online 'webinar' discussions. In both, students will take an active (and in many cases a leading) role to enable consideration of legal issues within their juridical, philosophical, political and socio-economic background. Consideration of issues that have arisen, and could arise, regarding the practical application of the law and its adequacy will also figure strongly. The workshop-based approach to study on the Law Masters Programme is intended to provide students with analytical and reflective skills and postgraduate level expertise. The programme also aims to provide students with an opportunity for further enhancement of their academic ability through the undertaking of assessments and, in particular, the dissertation. This will encourage students to develop a critically reflective and research-oriented approach to the study of legal issues.

All modules will provide a module handbook on their virtual learning environment web-space (Blackboard is the platform used at UCLan). The handbook will provide important references for further reading, as well as the schedule of topics and workshop questions you will cover over the academic year.

Note that workshops and webinars focus on student led discussions. You are asked to prepare set questions in advance of the class and bring your responses to these questions to a class discussion where your oral contribution will be expected. The aim of the discussion is to consolidate what you have learnt and further your understanding of the subject matter. Workshops and webinars are also an opportunity to develop your skills of critical analysis, reasoned argument and oral communication.

Workshops and webinars will develop law specific, generic and transferable skills. Some workshops may involve the use of video and role-plays, e.g. interviewing and negotiating skills, presentations.

Key points to note on the teaching and learning strategy are:

- Teaching and learning on the Law Masters Programme will predominantly be achieved by way of independent research and debates in the context of workshops and / or online webinar discussions.
- Although predominantly workshop and online webinar discussion based, with an emphasis on student centred learning; contact sessions may also incorporate mini-lectures and student presentations to encourage a reflective analytical approach on the part of the student.

- Study methods on the Law Masters Programme place an emphasis upon independent study, research and group interaction.
- The course aims to produce, through the use of workshop-based learning, students able to demonstrate the requisite skills of teamwork, self-confidence in group situations and critical and analytical oral reasoning skills.
- The course aims through inter-student debate and discussion within the context of seminars to enable a greater analysis and critique of the relevant legal provisions - particularly given the (possible) differing backgrounds of the student cohort.
- The course aims to develop the student skills of synthesis and interpretation of course material. This will enable students to develop their own theories and hypotheses in the context of existing recorded material. Students will further be able to communicate their ideas effectively both orally and in writing.

Workshops / Online Webinars

Workshops / online webinars are whole group teaching sessions led by a lecturer. They often include the tutor providing short overviews of the issues being covered to introduce students to the fundamental structure of ideas, approaches, cases, concepts and principles which comprise the module's subject matter. Individual tutors will have different approaches as to how they deliver the material, but in the main they will provide you with a framework of knowledge upon which you must build your own knowledge and understanding through further independent study. Much of your learning at University level is by and through independent study.

Reading appropriate primary and secondary sources prior to workshops / online webinars will help you understand the issues covered in the workshop than if you do nothing. Even if you do not understand all you read you will be at least familiar with some of the ideas and cases when the tutor mentions them.

Tutors will adopt a variety of methods in workshops to help you to engage with the materials. You must adopt your learning style to different lecturing methods.

For each module you study there will be nine workshops. Workshops 1-8 will be delivered weekly and, for all modules, the final workshop will take place two-weeks before the coursework submission date to assist with your final preparations for the end-of-module coursework. The final workshop may be conducted as an online synchronous discussion.

You will need to attend workshops in order to achieve the learning outcomes. Basic knowledge and skills are developed through regular contact sessions, but it is very important that time is devoted to independent study. Even though each student will be assigned a dissertation supervisor to provide help and expert advice, the ability to work independently will become particularly useful during the dissertation.

Please note that by way of exception from the above:

- *The first eight workshops for Advanced Legal Systems are block delivered over two weeks*

- *All workshops for the optional module International Commercial Mediation are block delivered over one week – these workshops are only delivered on-campus.*

3.3 Study skills

During the induction sessions and throughout the LLM Course, you will be taught some generic study skills which will not only help you communicate legal arguments more effectively but will also be invaluable transferable skills which can be used in whatever future employment path you choose.

In addition to the module specific guidance there are a variety services UCLan provides to support its students and these include:

WISER <http://www.uclan.ac.uk/students/study/wiser/index.php>

The WISER Study Skills Blackboard space has a plethora of useful materials to assist postgraduate students enhance their study skills.



3.4 Learning resources

3.4.1 Learning Information Services (LIS)

LIS Customer Support provide help for all your IT and Library queries. Whether by email, on the phone or in person at the 3rd floor service point in the Library, they are there to help and advise. All UCLan Cards for students are produced by this team, as well as offering support with your network account. Extensive [resources](#) are available to support your studies provided by LIS – library and IT staff. Take advantage of the free training sessions designed to enable you to gain all the skills you need for your research and study.

The UCLan Law Librarian is very helpful and she is able to help you with any specific research enquiries you might have. Her contact details are: Annette Ramsden, e-mail address: aramsden@uclan.ac.uk

Follow these links for more information:-

https://portal.uclan.ac.uk/webapps/portal/frameset.jsp?tab_tab_group_id= 25 1

<http://www.uclan.ac.uk/students/faq/index.php>

3.4.2 Electronic Resources

LIS provide access to a huge range of electronic resources – e-journals and databases, e-books, images and texts. Most key readings for your modules will be clearly signposted in the module handbooks.

You should make use of the University's [Discovery](#) search facility. Discovery is a single-search tool for finding books and journals from a wide range of Library subscribed resources. It provides a Google-type experience that requires minimal skill or expertise.

Most legal material is available from electronic sources. You will be able to use the computer facilities and the extensive online Library for accessing reliable legal information.. Electronic sources of law are becoming increasingly important to legal research and the Law School

maintains subscriptions to extensive online databases (such as WESTLAW and Lexis Library). You will also be able to access most of these services from your home computer.

The University's computing facilities include a wide range of software applications that will enable you to record, manage, write up and attractively present your work.

Contact the Law Librarian Annette Ramsden (aramsden@uclan.ac.uk) for further assistance with locating materials.

Perhaps the most important facility available to you is the expertise and support of the Masters teaching team.

3.5 Personal development planning

This LLM programme provides students with analytical and reflective skills and expertise in international business law. It provides a learning experience which will enable students to develop their academic ability and enhance their performance in employment and further develop their career opportunities and an opportunity to meet students from other backgrounds and countries. It provides the successful candidate with a recognised postgraduate qualification in a specialised area of law.

The Course is designed to enhance the employability skills of our graduates, and reflects this by giving students the opportunity to gain additional qualifications in the areas of alternative dispute resolution (specifically, international arbitration and mediation).

Personal development planning is supported by a personal tutor. Students will complete portfolios and reflect on their development through the programme. They will be required to reflect on their own and others personal development through processes of peer review. A programme of guest speakers including industry, business, legal practice, and visiting academics will support career planning and employability.

For further information and support materials regarding PDP, please contact your personal tutor.



3.6 Preparing for your career

Your future is important to us, so to make sure that you achieve your full potential whilst at university and beyond, your course has been designed with employability learning integrated into it. This is not extra to your degree, but an important part of it which will help you to show future employers just how valuable your degree is. These "Employability Essentials" take you on a journey of development that will help you to write your own personal story of your time at university:

- To begin with, you will explore your identity, your likes and dislikes, the things that are important to you and what you want to get out of life.
- Later, you will investigate a range of options including jobs and work experience, postgraduate study and self-employment,
- You will then be ready to learn how to successfully tackle the recruitment process.

You will be able to record your journey using Starfish, which will leave you with a permanent record of all the fantastic things you have achieved during your time at UCLan.

It's your future: take charge of it!

[Careers](#) offers a range of support for you including:-

- career and employability advice and guidance appointments
- support to find work placements, internships, voluntary opportunities, part-time employment and live projects
- workshops, seminars, modules, certificates and events to develop your skills
- Daily drop in service available from 10.30am-3pm for CV checks and initial careers information. For more information come along and visit the team (in Foster building near the main entrance) or access our careers and employability resources via the Student Portal.

Wendy Backhouse (WLBackhouse@uclan.c.uk) is the careers tutor for postgraduate students studying with Lancashire Law School.

4. Student Support

[The 'i'](#) is a central Student Information Centre and your first point of contact. You can obtain information on a wide range of topics including Council Tax Exemption Certificates, Bank and Confirmation of Study Letters and UCLan Cards.

Shaun Mills, the UCLan LLM Course Leader is the main person to help you with general support and guidance regarding the LLM Course. Shaun Mills can deal with any problems you have specifically with the LLM Courses. Each module tutor will offer support and guidance in relation to their modules.



4.1 Academic Advisors

All students are allocated to an academic advisor (personal tutor) during Induction Week. This will be a member of staff who will guide you and offer pastoral and academic support, often on a one-on-one basis, over the programme. Academic advisor meetings can be arranged via Skype for those who do not study in Preston.

We try where possible to ensure that your academic advisor remains the same through your studies. Your academic advisor will also invite you to at least one review meeting per semester where you can have an informal chat about your academic progress and raise any concerns which you have. Your academic advisor will also help coordinate meetings to review your PDP file and advise you on aspects relating to careers and employability.

4.2 Students with disabilities

If you have a disability that may affect your studies, please either contact the Disability Advisory Service - disability@uclan.ac.uk - or let one of the course team know as soon as possible. With your agreement information will be passed on to the Disability Advisory Service. The University will make reasonable adjustments to accommodate your needs and to provide appropriate support for you to complete your study successfully. Where necessary, you will

be asked for evidence to help identify appropriate adjustments. Arrangements are made for students who have a disability/learning difficulty for which valid supporting evidence can be made available.

Contact the Disability Adviser for advice and information, disability@uclan.ac.uk and / or the UCLan Law Tutor with responsibility in this area (Munira Patel: mhpatel@uclan.ac.uk).

4.3 Students' Union

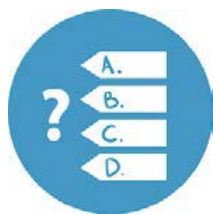
The Students' Union offers thousands of volunteering opportunities ranging from representative to other leadership roles. We also advertise paid work and employ student staff on a variety of roles. You can find out more information on our website:

<http://www.uclansu.co.uk/>

If are one of the thousands of students who are not studying on the main UCLan campus in Preston, the Students Union is still your union, please check <http://www.uclansu.co.uk/> for full details on what we may be running in your partner institution.

5. Assessment

Please note that all modules will be assessed. You are expected to attempt all required assessments for each module for which you are registered, and to do so at the times scheduled unless authorised extensions, special arrangements for disability, or extenuating circumstances allow you to defer your assessment.



5.1 Assessment Strategy

The assessment of the course is seen as an essential part of the learning process, not merely a series of hurdles for you to jump. Within each module, the assessments are intended to play a major role in your development - providing feedback, giving encouragement and motivation, identifying specific opportunities for improvement, and finally giving an accurate summary of your performance in relation to the learning outcomes.

The learning outcomes of each module are described in the Module Descriptions (see LLM Course Blackboard Space), and will be explained to you by the Module Tutor. The assessments are designed to measure your achievement of these learning outcomes. Your level of achievement in relation to these learning outcomes under assessment will be judged in relation to the assessment criteria in the form of a percentage grade.

Modules are predominantly assessed by way of 1000-word essay plan (worth 25% of the module marks) for which you will receive detailed feedback. This then leads into the main assignment which is the main essay (3000 words), worth 75% of the marks.

Your module mark is worked out on a composite of your marks in each element of assessment and as long you score at least 50% on your composite mark you will pass the module.

The table below shows our banded marking system which will be applied to your work. Please note that more detailed marking guidelines are issued with each assignment you are given.

Band	Numerical equivalent
Exceptional Distinction	96
High Distinction	89
Mid Distinction	81
Low Distinction	74
High Merit	68
Mid Merit	65
Low Merit	62
High Pass	58
Mid Pass	55
Low Pass	52
Marginal Fail	45*
Mid Fail	40
Fail	35
	25
	10
Non-submission	0

Assessment Criteria: Notes

1. The grid below is a guide as to what tutors will look for in different aspects of assessment. It is unlikely that any one piece of work will achieve the same level in all its aspects.
2. Some criteria, e.g. those relating to independence of thought, are particularly appropriate to students working at a postgraduate level.
3. It is recognised that students may not perform consistently across all the columns. The attached grid is, therefore, a guide, not a means of arriving at a precise mark.
5. There is a logical sequence to the columns. A student doing badly on 'relevance' (or 'knowledge and sources' where relevant) will not be able to retrieve her/his position by performance in columns 3-5.
6. The description under 'pass' should be understood as describing the minimum requirements for coursework at Masters level.

		1	2	3	4	5	6
Classification	Grade	Relevance	Knowledge and sources	Analysis	Argument and Structure	Independence of thought	Written presentation
Exceptional Distinction	96	Directly relevant to the title; able to address also the implications, assumptions and nuances of the title	Makes effective use of an excellent knowledge and thorough understanding of a wide range of appropriate sources	A very good analysis of the evidence and arguments in the course under consideration, resulting in clear and illuminating conclusions	Coherent and clearly structured, making creative use of an appropriate and well developed mode of argument and/or theoretical model(s)	Distinctive work showing independent thought and critical engagement with alternative views	A very well-written answer with standard spelling, grammar and syntax, in a lucid and resourceful style, and with appropriate scholarly apparatus
High Distinction	89						
Mid Distinction	81						
Low Distinction	74						
High Merit	68	Directly relevant to the title	Effective use and understanding of a range of appropriate sources	Good analysis, clear and orderly	Generally coherent and clearly structured, using an appropriate and developed mode of argument and/or theoretical model(s)	May contain some distinctive or independent thinking; may begin to formulate an independent critical position	Well-written, with standard spelling, grammar and syntax, in a readable style with acceptable scholarly apparatus
Mid Merit	65						
Low Merit	62						
High Pass	58	Addresses the title; may drift away from the question or theme of the title in less focused passages	Adequate knowledge of a fair range of sources, with some evidence of an appreciation of their significance	Attempt analytical treatment, but may be prone to description, or to narrative, which lacks clear analytical purpose	Attempts to construct a coherent argument, but may suffer loss of focus and consistency, with issues stated vaguely, or theoretical model(s) couched in simplistic terms	Sound work which expresses a personal position only in broad terms and in uncritical conformity to one or more standard views of the topic	Competently written, with only minor lapses from standard syntax, grammar and spelling, with acceptable scholarly apparatus
Mid Pass	55						
Low Pass	52						
Marginal Fail	45	Significant areas of irrelevant material; doesn't directly address the question.	Ineffective / limited use of sources, with a weak understanding of the basic concepts / material.	Inadequate evaluation and often inaccurate or overly descriptive.	Insufficient evidence of coherent argument or structure.	Insufficient evidence of personal thought: cursory paraphrase or quotation of others	Substantially garbled and negligently presented
Mid Fail	42						
Fail	35						
	25						
	10						
Non-submission	0						

5.2 Notification of assignments and examination arrangements

All assignments will be made available on the module Blackboard space in accordance with the dates specified in the LLM Year Schedule.

All work must be word processed, carefully presented, and all quotations and sources of information must be acknowledged. (see section 5:5 below, on plagiarism). There are a number of 'house' rules the Law School adopts regarding the presentation and submission of written coursework. These are listed below:

- All assessed Coursework must be handed-in, on or before, the deadline date and time in electronic format. Submission must be via the Turnitin software via the Blackboard site for the individual module concerned (a special 'in box' folder will be created in the Assessments Folder on your module Blackboard site and you must upload a copy of your assessment into the inbox in this folder).
- Students should use the UCLan network to back-up all their work to avoid the risk of work being lost. Loss of work resulting from failure to back-up will not be accepted as valid excuse for non-submission.
- You must not exceed the word limit; if you do, the tutor will only mark the work to the stated word limit and disregard the rest. You must provide an exact word count as recorded on your computer.
- The work must be handed in on or before the deadline date or penalties will be applied
- All written work must be produced and submitted in accordance with our House Style. The format to be followed is laid out in the Lancashire Law School Assessment Guide (You will find a copy of this guide on the LLM Course Blackboard pages)

5.3 Referencing

You need to cite fully and precisely, each time you use a source.

The Law School has adopted the Oxford Standard for Citation of Legal Resources (OSCOLA). You can access the full guide to citation, plus online tutorial and frequently asked questions at <http://www.law.ox.ac.uk/publications/oscola.php>.

A hard copy of the latest edition of the OSCOLA guidelines is available on the Blackboard Spaces for the LLM Course.

5.4 Confidential material

Students are reminded that they have ethical and legal responsibilities in respect of confidentiality and anonymity of individuals and organisations whenever they write and submit assignments.

5.5 Cheating, plagiarism, collusion or re-presentation

If you attempt to influence the standard of the award you obtain through cheating, plagiarism or collusion, it will be considered as a serious academic and disciplinary offence as described within the [Academic Regulations](#) and the [Assessment Handbook](#).

- Cheating is any deliberate attempt to deceive and covers a range of offences described in the [Assessment Handbook](#).
- Plagiarism describes copying from the works of another person without suitably attributing the published or unpublished works of others. This means that all quotes, ideas, opinions, music and images should be acknowledged and referenced within your assignments.
- Collusion is an attempt to deceive the examiners by disguising the true authorship of an assignment by copying, or imitating in close detail another student's work - this includes with the other student's consent and also when 2 or more students divide the elements of an assignment amongst themselves and copy one another's answers. It

does not include the normal situation in which you learn from your peers and share ideas, as this generates the knowledge and understanding necessary for each individual to independently undertake an assignment; nor should it be confused with group work on an assignment which is specifically authorised in the assignment brief.

- Re-presentation is an attempt to gain credit twice for the same piece of work.

Specific resources have been designed to help students to understand the meaning of plagiarism and how to avoid it (see the Lancashire Law School Assessment Guide and the Study Skills Folder on the Course Blackboard Space for guidance on avoiding plagiarism and referencing your work effectively). There are also some excellent materials on the [WISER](#) Study Skills Blackboard space. There, you will also find guidance on how to use the Turnitin Originality Reports to spot problems with your referencing before you submit your work.

The process of investigation and penalties which will be applied can be reviewed in the [Assessment Handbook](#). If an allegation is found to be proven then the appropriate penalty will be implemented:

In the case of a single offence of cheating, plagiarism, collusion or re-presentation:

- the penalty will be 0% for the element of assessment, and an overall fail for the module.
- the plagiarised element of assessment must be resubmitted to the required standard and the mark for the module following resubmission will be restricted to the minimum pass mark.
- when it is detected for the first time on a resubmission for an already failed module, no further resubmission for the module will be permitted, and the appropriate fail grade will be awarded.

In the event of a repeat offence of cheating, plagiarism, collusion or re-presentation (irrespective of whether the repeat offence involves the same form of unfair means) on the same or any other module within the course:

- the appropriate penalty will be 0% for the module with no opportunity for re-assessment. This penalty does not preclude you being able to retake the module in a subsequent year.

The penalties will apply if you transfer from one UCLan course to another during your period of study and module credits gained on the former course are transferred to the current course.

Contact the [Students' Union Advice and Representation Centre](#) by emailing: suadvice@uclan.ac.uk for support and guidance.

Please refer to the information included in section 6.6 of the University Student Handbook for full definitions.

The University uses an online Assessment Tool called Turnitin. Students are able to check as many drafts as they wish before the final submission date. Students are required to self-submit their own assignment on Turnitin and will be given access to the Originality Reports arising from each submission. Turnitin is also be used to assist with plagiarism detection and collusion, where there is suspicion about individual piece(s) of work.

6. Classification of Awards

The University publishes the principles underpinning the way in which awards and results are decided in [Academic Regulations](#). Decisions about the overall classification of awards are

made by Assessment Boards through the application of the academic and relevant course regulations.



7. Student Feedback

You can play an important part in the process of improving the quality of this course through the feedback you give. In addition to the on-going discussion with the course team throughout the year, there are a range of mechanisms for you to feedback about your experience of teaching and learning. We aim to respond to your feedback and let you know of our plans for improvement.

Examples of Changes to the Programme made in 2015-16 in Response to Student Concerns Raised at Staff-Student Liaison Panel Meetings

Two very productive meetings were held with student representatives

Some of the concerns raised and how staff responded to them to improve the quality of the teaching and learning experience are listed below:

Student Concern	Action
Students did not think the Advanced Legal Research Module should be assessed	This module was removed for 2016-17 as a compulsory module and its sessions, now relabelled <i>Writing Your Dissertation</i> , are now taught as part of the Dissertation Module and are not assessed.
Coursework deadlines tended to be clustered	Deadlines reviewed to ensure a more even spread
Social events should be arranged at induction so that students can get to know each other	A meet and greet social event has been organised for 2015-16 cohorts.

7.1 Student Staff Liaison Committee meetings (SSLCs)

Details of the Protocol for the operation of SSLCs is included in section 8.2 of the University Student Handbook.

The purpose of a SSLC meeting is to provide the opportunity for course representatives to feedback to staff about the course, the overall student experience and to inform developments which will improve future courses. These meetings are normally scheduled once per semester.

Meetings will be facilitated using guidelines and a record of the meeting will be provided with any decisions and / or responses made and / or actions taken as a result of the discussions held. The meetings include discussion of items forwarded by course representatives, normally related to the following agenda items (dependent on time of year).

The course team encourage student feedback in all areas and recognise that additional items for discussion may also be raised at the meeting. These are examples of typical agenda items:-

- Update on actions completed since the last meeting
- Feedback about the previous year – discussion of external examiner's report; outcomes of National /UCLan student surveys.
- Review of enrolment / induction experience;

- Course organisation and management (from each individual year group, and the course overall);
- Experience of modules - teaching, assessment, feedback;
- Experience of academic support which may include e.g. Personal Development Planning, academic advisor arrangements;
- Other aspects of University life relevant to student experience e.g. learning resources, IT, library;
- Any other issues raised by students or staff.

During induction you will be asked to elect a course representative; a student who represents their fellow students' views and opinions to the course team, school, university and students' union. Course representatives work proactively and diplomatically to improve the academic and non-academic experiences of students.

The role of a course representative is extremely beneficial to both students on your course and the university. It enables students to have ownership of their student experience and voice their opinions and share positive practice with the course team, primarily the Student Staff Liaison Committee Meetings (see above).

Alongside receiving recognition, support and respect being a course representative is a great opportunity to enhance your employability skills. If you are interested in becoming a course representative and wish to find out more about the role visit the [Students' Union](#) website or by emailing: coursereps@uclan.ac.uk.

School Presidents meanwhile are annually elected representatives who voice the opinions of students within each School. They communicate and engage with students in their school to gain feedback and work in partnership with senior management to create positive change. They are also trained to support and signpost course representatives where needed. If you wish to find out who is your School President or more about the role visit the [Students' Union website](#) or email: coursereps@uclan.ac.uk

Those chosen will have to commit to attend two SSLC meetings, one per semester. Minutes of the meetings are circulated to the whole student cohort. The minutes will contain evidence of actions taken in response to concerns. These are then summarised at the end of the academic year and published in the following year's course handbook.

8. Appendices

8.1 Programme Specification(s)

UNIVERSITY OF CENTRAL LANCASHIRE

<u>Programme Specification</u>

This Programme Specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided.

Sources of information on the programme can be found in Section 17

1. Awarding Institution / Body	University of Central Lancashire
2. Teaching Institution	University of Central Lancashire Preston Campus University of Central Lancashire Cyprus Campus
3. University School/Centre	Lancashire Law School School of Law UCLan Cyprus
4. External Accreditation	Cyprus Agency for Quality Assurance & Accreditation in Higher Education
5. Title of Final Award	LLM in Law
6. Modes of Attendance offered	Full time & Part-time (campus and distance learning)
7. UCAS Code	Not Applicable

8. Relevant Subject Benchmarking Group(s)	There are no relevant benchmarking groups available.
9. Other external influences	None
10. Date of production/revision of this form	January 2017 March 2018 (Cyprus)
11. Aims of the Programme	
<p>The programme will provide students with expertise, analytical and reflective skills. The programme aims to provide a learning experience that will enable students to develop their academic ability, to further develop their careers and to assist them in making a positive contribution to the wider, global and national community.</p> <p>In summary, the course aims:</p>	
1. To critically evaluate areas of law and the way they operate in the domestic, European and International context (as appropriate).	
2. To facilitate a critical awareness of current issues informed by leading edge research and practice.	
3. To equip students, through the use of workshop-based learning, with the ability to demonstrate effective skills of team work, self-confidence in group situations and critical and analytical reasoning skills.	
4. To develop skills to enable the synthesis and interpretation of course material and enable the student to develop their own theories and hypotheses in the context of existing recorded material, apply to new situations and be able to communicate their ideas effectively.	
5. To provide the basis, in particular through the undertaking of the dissertation, but also through the undertaking of coursework, for the development of critical analytical skills and application of academic knowledge, for further research within the area of Law.	

12. Learning Outcomes, Teaching, Learning and Assessment Methods
A. Knowledge and Understanding
A1 To critically reflect on and effectively apply legal research methods.
A2 Demonstrate a systematic understanding of legal, economic and political issues, principles and rules and be able to apply this knowledge to a wide range of complex real-life situations.
A3 Show a critical awareness of the main legal, economic and political policy objectives in the areas of law selected by the student for study and appreciate the practical impact of these laws.
Teaching and Learning Methods

A1 Gained through reading recommended texts and through workshops (in particular through solving legal problems). In addition, it will be gained through tuition on the Advanced Legal Research module.

A2 and A3 Through workshop presentations or, in the case of distance learning delivery, online synchronous and asynchronous sessions, the discussion of set questions and through discussion with other students in workshops and / or the online discussions via the platform of the virtual learning environment. Through informal discussion with other students. Through the answering of coursework questions and the writing of the dissertation.

A3 In particular through the study of the core and compulsory modules. It may also be gained through study in the optional modules.

Assessment methods

A1 It will be assessed through coursework and the dissertation.

A2 and A3 These will be assessed through coursework and the dissertation.

A3 It will be assessed through the coursework and workshop presentations and /or online activities in these modules. It will also be assessed through the dissertation.

B. Subject-specific skills

B1 Carry out analytical evaluation of a range of primary and secondary sources.

B2 Critically evaluate the complex dynamics between legal, economic and political regulation.

B3 Develop a critical understanding and ability to evaluate the role of the legal system at a domestic, European and International level (as appropriate).

B4 Plan and carry out a comprehensive programme of research, using appropriate legal methodologies.

Teaching and Learning Methods

B1 As part of the process of answering the various questions that are set during the course and which the students set themselves in the course of researching for the dissertation. Conceptual analysis and grasp of broad objectives of economic policy in relation to law form a major part of the work expected of students on the course. Such analyses constitute a crucial aspect of an advanced research and also consultant/legal adviser/policy-maker work.

B2 Some of the tasks and questions asked of students demand that they can link and interpret the economic, legal and political context (including impact on non-EU countries) with specific regulations adopted by the EU.

B3 To answer the discussion questions and coursework questions proficiently and to provide a competent dissertation, students will have to prepare coherent analytical arguments.

B4 Through the Advanced Legal Research module and the dissertation.

Assessment methods

B1 Assessed by coursework designed to test the capability to carry out such analysis. Assessed by the dissertation which will usually include such analysis.

B2 and B3 Assessed through coursework questions most of which will require the presentation of

such arguments and the dissertation which will require the inclusion of such arguments.
B4 These skills are exercised, developed and assessed through the dissertation.

C. Thinking Skills

C1 Identify and interpret information relevant to particular issues and apply to complex situations being aware of the context and relationship to other areas of law, economics and politics.

C2 Use the tools of economic analysis and legal reasoning to problem solve and construct well-reasoned arguments, scenarios and solutions.

C3 Demonstrate research skills of project planning, time management, construction of an appropriate research question and reasoned adoption of an appropriate methodology.

C4 Demonstrate conceptual understanding and creativity in the application of knowledge of legal concepts, rules and principles relative to the chosen pathway.

Teaching and Learning Methods

C1 Through reading the various questions set as discussion questions or coursework and selecting material from recommended texts and other material identified through application of research skills, including in the course of research for the dissertation and coursework.

C2 Through the analysis of problems set by various modules as discussion or coursework questions.

C3 Through the quality of the students' work resulting from their preparation for answering the discussion questions, the coursework and the dissertation.

C4 Through engagement with appropriate learning resources and discussion in workshops; through preparation for coursework and the dissertation.

Assessment methods

C1 It will be assessed through coursework on the various modules, workshop presentations (and / or online activities) on a number of modules, and the dissertation.

C2 Assessment will take place through module coursework expressed in the form of problems and case scenarios.

C3 Assessed through the coursework and dissertation.

C4 Assessed through workshop presentations or online activities, and through the dissertation and in coursework.

D. Other skills relevant to employability and personal development

D1 Evaluate the rigour, credibility and validity of information from printed and electronic sources.

D2 Write intelligible and persuasive prose.

D3 Develop or substantially enhance skills of independent learning, including the ability to plan, time-manage and execute a multi-stage project through the dissertation.

D4 Critically reflect upon effectiveness and efficiency of own independent learning.

D5 Enhance ability to recognise sound and unsound arguments.

Teaching and Learning Methods

D1 Every stage and part of the course requires the collection and evaluation of information although the form of evaluation will vary as to the different requirements of the various tasks undertaken as part of the course.

D2 This is required at a number of stages of the course: through preparing responses to questions set for workshops and discussion in workshops and associated asynchronous discussion threads and the production of the module assessed coursework and the production of the dissertation.

D3 and D4 If students are to be successful on the course, they need to use their existing skills and, if necessary, develop those skills. As part of the course, we intend to actively assist students in developing their skills through teaching on the modules themselves and through the provision of constructive feedback. In part this will involve reflection by students upon their own learning skills as well as their progress on the course.

D5 As part of the process of preparing and presenting authoritative legal arguments and other types of argument, students will be encouraged to and will need to develop or enhance their critical reasoning abilities in this area. The development or enhancement of such ability is important to professional practice and research activity.

Assessment methods

D1 Satisfactory performance in the assessed coursework and in the dissertation will require such collection and evaluation.

D2 Assessed through the coursework and dissertation.

D3 and D4. Only directly assessed through the Advanced Legal Research module.

D5 Assessed through the coursework as an essential element of most of that coursework and through the dissertation as an essential element of a dissertation.

13. Programme Structures*				14. Awards and Credits*
Level	Module Code	Module Title	Credit rating	
Level 7	LA4505	Compulsory Modules Advanced Legal Systems	20	Masters Degree LLM in Law Requires 180 credits with 160 credits at Level 7
	LA4095	Dissertation	60	
	LA4913	Advanced Legal Research (Comp in Cyprus)	20	Postgraduate Diploma Postgraduate Diploma in Law six modules offered for the LLM in Law are required. Requires 120 credits with 100 credits at Level 7
		Optional (Choose 100 Credits) (80 credits for Cyprus)		
	LA4101	Banking & Financial Services Regulation	20	Postgraduate Certificate Postgraduate Certificate in Law three modules offered for the LLM Law are required. Requires 60 credits with 40 credits at Level 7
	LA4501	International Criminal Law & Security	20	
	LA4502	Law Relating to Security at Sea	20	
	LA4503	Transnational Regulation of Terrorism	20	
	LA4504	Transnational Regulation of Human Trafficking	20	
	LA4509	Oil & Gas: Public Law** Oil & Gas: Private Law**	20	
	LA4510	WTO Law & Policy	20	

	LA4921	International Intellectual Property Law	20	
	LA4925	International Commercial Arbitration	20	
	LA4605	International Commercial Litigation	20	
	LA4929	EU Constitutional Law & Governance	20	
	LA4931	EU Single Market Law	20	
	LA4932	International Corporate Governance	20	
	LA4938	Independent Research Project	20	
		EU Trade Law and Policy		
	LA4946	Shipping & Maritime Commercial Law**	20	
	LA4950	International Commercial Mediation	20	
	LA4985	EU Competition Law**	20	

	LA4608	EU Economic & Financial Governance**	20	
		International Human Rights Law	20	
	LA4601	Peacebuilding & the Law**		
	LA4603	Inter/Intra-State Conflict Resolution**	20	
		International Sale of Goods		
	LA4934		20	
		EU External Relations**		
	LA4606		20	
	LA4604	Law of International Financial Transactions**	20	
	LA4607		20	
	IR4026		20	
	LA4948	Students can choose from any other options available that the course leader deems appropriate for the programme of study	20	
		**modules only available in Cyprus		

15. Personal Development Planning

Students will be assigned a Personal Tutor and will be given a PDP folder with sheets to reflect on personal skills, feedback and career development. Students are expected to meet with their Personal Tutor to discuss coursework feedback and general progress on the course. During these meetings, the Personal Tutor will assist the student to reflect upon their own learning, performance and/or achievement and to plan for their own personal educational and career development.

PDP will draw on and encourage students to reflect on their engagement with and development of the skills that are embedded in the programme. These include, the higher level reasoning skills that are a key aspect of Masters level education, the increased element of independence in the learning process and the autonomy and self-responsibility involved in planning and delivering the dissertation.

16. Admissions criteria

A bachelor degree with Honours at lower second class or above or a professional qualification in law deemed to be degree equivalent. (Other qualifications or specific professional training and /or experience may also be considered if applicant is able to demonstrate his/her suitability for the course and to provide evidence as appropriate. Such applicants may be interviewed.)

IELTS – 6.5 or equivalent

17. Key sources of information about the programme

- Law School website – www.uclan.ac.uk/law
- University of Central Lancashire Post-Graduate Prospectus
- Course information found on University of Central Lancashire website

18. Curriculum Skills Map

Please tick in the relevant boxes where individual Programme Learning Outcomes are being assessed

Level	Module Code	Module Title	Core (C), Compulsory (COMP) or Option (O)	Programme Learning Outcomes															
				Knowledge and understanding				Subject-specific Skills				Thinking Skills				Other skills relevant to employability and personal development			
				A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	C4	D1	D2	D3	D4	D5
7	LA4095	Dissertation	Comp	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
	LA4505	Advanced Legal Systems	Comp	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
	LA4913	Advanced Legal Research**	O (COMP in Cyprus)	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
	LA4101	Banking & Financial Services Regulation	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
	LA4501	International Criminal Law and Security	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	
	LA4502	Maritime Law and Security	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	

LA4503	Transnational Regulation of Terrorism	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4504	Transnational Regulation of Human Trafficking	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4509	Oil & Gas Public Law**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4510	Oil & Gas Private Law**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4921	WTO Law and Policy	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4925	International Intellectual Property Law	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4608	International Commercial Mediation	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4929	International Commercial Litigation	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4931	EU Constitutional Law & Governance	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4932	EU Single Market Law	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√

LA4934	International Human Rights Law	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4938	International Corporate Governance	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4946	Independent Research Project	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4950	EU Trade Law and Policy	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4985	Shipping & Maritime Commercial Law**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4605	International Commercial Arbitration	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4601	EU Competition Law**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4603	EU Economic & Financial Governance**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4606	Peacebuilding & the Law**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√

LA4604	Inter/Intra-State Conflict Resolution**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4607	International Sale of Goods**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
IR4026	EU External Relations**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√
LA4948	Law of International Financial Transactions**	O	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√	√

** = Modules offered at Cyprus Only