

Course Handbook
MSc Criminal Justice
September 2018-19
Course Leader: Dr. Rebecca Coleman
School of Forensic and Applied Sciences



Please read this Handbook in conjunction with the University's Student Handbook.

All course materials, including lecture notes and other additional materials related to your course and provided to you, whether electronically or in hard copy, as part of your study, are the property of (or licensed to) UCLan and **MUST** not be distributed, sold, published, made available to others or copied other than for your personal study use unless you have gained written permission to do so from the Head of School. This applies to the materials in their entirety and to any part of the materials.

MISSION AND VALUES

We create positive change in our students, staff, business partners and wider communities, enabling them to develop their full potential by providing excellent higher education, innovation and research.

Our values:

- The pursuit of excellence in all that we do.
- Equality of opportunity for all, supporting the rights and freedoms of our diverse community.
- The advancement and protection of knowledge, freedom of speech and enquiry.
- Supporting the health, safety and wellbeing of all.

STUDENT CHARTER

The Student Charter has been developed by the University and the Students' Union so that students gain the maximum from their UCLan experience. It is a two-way commitment or 'contract' between the University and each individual student. It acts as a means of establishing in black and white what students can expect from the University and the Union in terms of support, and in return what we expect from our students. [Read the full Student Charter](#)

SUPPORTING DIVERSITY AT UCLan

UCLan recognises and values individual difference and has a public duty to promote equality and remove discrimination in relation to race, gender, disability, religion or belief, sexual orientation and age. During your time at UCLan we expect you to be able to

- experience "an integrated community based on mutual respect and tolerance where all staff and students can feel safe, valued and supported."
- contribute to creating a positive environment where discriminatory practices and discrimination no longer happen.

Please review the UCLan [Equality and Diversity Policy](#) for further information.

Contents

MISSION AND VALUES	2
STUDENT CHARTER.....	2
SUPPORTING DIVERSITY AT UCLan	2
1. WELCOME TO THE COURSE	3
1.1 Rationale, Aims and Learning Outcomes of the Course.....	4
1.2 Course Team.....	5
1.3 Expertise of Staff	6
1.4 Academic Advisor	6
1.5 Administration Details.....	6
1.6 Communication.....	7
1.6.1 General information for students	7
1.6.2 Emails	7
1.6.3 Feedback	8
1.7 External Examiner	8
2. STRUCTURE OF THE COURSE.....	8
2.1 Overall Structure.....	9
2.2 Modules Available	9
2.3 Course Requirements.....	12
2.3.1 Progression Information	12
2.4 Study Time	12
2.4.1 Weekly timetable.....	12
2.4.2 Expected hours of study.....	12
2.4.3 Attendance requirements	12
2.4.4 Data protection.....	12
3. APPROACHES TO TEACHING AND LEARNING.....	13
3.1 Learning and Teaching Methods	13
3.2 Study Skills.....	13
3.3 Learning Resources	13
3.3.1 Learning Information Services (LIS)	13
3.3.2 Electronic resources.....	13
3.4 Personal Development Planning.....	14
3.5 Your Career	14
4. STUDENT SUPPORT, GUIDANCE, AND CONDUCT	15
4.1 Academic Advisors	15

4.2 Student Support.....	15
4.3 Students with Disabilities	16
4.4 Health and Safety	16
4.5 Conduct.....	16
4.6 Student Union.....	16
5. ASSESSMENT	17
5.1 Assessment Strategy.....	17
5.2 Notification of Assignments and Examination Arrangements	17
5.3 Referencing	18
5.4 Confidential Material.....	18
5.5 Dealing with Difficulties in Meeting Assessment Deadlines.....	18
5.5.1 Extenuating circumstances	18
5.5.2 Late submissions	19
5.6 Feedback Following Assessments.....	20
5.7 Cheating, Plagiarism, Collusion or Re-presentation.....	20
5.8 Appeals against Assessment Board Decisions	21
6. CLASSIFICATION OF AWARDS	21
7. STUDENT VOICE	22
7.1 Course Representatives and School Presidents.....	22
7.2 Student Staff Liaison Committee meetings (SSLCs).....	23
7.3 Complaints	23
8. APPENDICES.....	24
8.1 Programme Specification.....	24
8.2 Curriculum Skills Map.....	28
8.3 Learning Outcomes for Exit Awards.....	29

1. WELCOME TO THE COURSE

Welcome to the School of Forensic and Applied Sciences at the University of Central Lancashire (UCLan) and congratulations on your acceptance to the Masters in Criminal Justice. The School of Forensic and Applied Sciences at the University of Central Lancashire provides undergraduate and postgraduate education in the areas of Forensic Science and Police and Criminal Investigation. It has invested significantly in staff and physical resources since its establishment in September 2000. In the time since its inception, it has successfully established itself as the largest provider of higher education in this field in the UK and has over 90 academic members of staff. Its specialist facilities, laboratories and equipment resources are arguably the best of any UK University.

The School has expanded its educational provision in relation to taught postgraduate courses with the validation and delivery of one-year (two-year part time) MSc programmes in areas of staff expertise. I am pleased to welcome you to the start of your studies on your chosen course and to the School. We are proud of our staff, courses and our students and I hope that, as well as benefiting from your postgraduate education, you will enjoy your time with us in the School.

The purpose of this handbook is threefold. First, it aims to address many of the administrative and logistical questions that you may have during the early stages of your study. Secondly, it addresses academic issues such as the programme of work that will be necessary to progress through this award. Finally, the handbook provides a description of the tools that you will be using throughout your study. This handbook should be used alongside other university guides and is also available in electronic format.

Please be assured that I and the other staff of the School will do our best to be available to you and responsive to your needs. As you come to know us over the next few weeks and months, I hope you will find us and the School provide a friendly and supportive environment for you and your studies. Welcome.

Carol Cox

Head of School of Forensic and Applied Sciences

1.1 Rationale, Aims and Learning Outcomes of the Course

The MSc in Criminal Justice has been designed to provide students with a comprehensive and advanced ability to utilise a range of analytical and research skills to critically interpret criminal justice policy and practice in a range of contexts.

The aims of the programme are to:

- To equip students with the ability to critically understand the wider criminal justice system at a conceptual and practical level, by exploring social, economic and political contexts at UK and international level.
- To develop analytical skills and a professional approach to research practice in criminal justice by analysing and critiquing the philosophical dimensions of research methodology and the use of current research techniques.
- To develop proficiency in advanced research methods and the presentation of complex information and concepts.
- Enable the development and understanding of criminal justice theories and concepts in real world settings.
- To provide students with a learning experience to enable them to enhance their career potential, personal and professional effectiveness, and performance in the field of Criminal Justice.

On successful completion of the programme students will have demonstrated an advanced ability to:

- Identify and critically evaluate relevant theoretical and research developments within the area of Criminal Justice and be able to design and implement appropriate solutions;
- To develop personal awareness and analytical skills involving the principles, practices and techniques relevant to Criminal Justice theory and practice;
- Undertake a dissertation within guidelines and be able to critically evaluate the success of such a project;
- Research information from all relevant sources and identify gaps in current knowledge.

Subject Specific Skills

- Implement detailed sustainable solutions to challenging Criminal Justice problems;
- Effectively communicate Criminal Justice solutions with both experts and nonexperts;
- Research information from all relevant sources;
- Evaluate different potential solutions to complex criminal justice related problems;
- Identify gaps in current knowledge

- Discuss legal, practical and theoretical topics relevant to Criminal Justice
- Partnerships from a multidisciplinary/multi-perspective point of view.

Thinking Skills

- Critically evaluate complex and conflicting information that may arise in multiagency criminal justice environments;
- Plan and conduct a research project;
- Confidently communicate complex findings with both experts and nonexperts;
- Make informed decisions and critically reflect on the implications of those decisions.

Other skills relevant to professional and personal development

- Time management skills;
- Work in, and lead teams;
- Work independently;
- Generate original ideas;
- Confidence to make decisions;
- Presentation skills.



1.2 Course Team

Name	Role	Contact me for...	Email	Telephone
Dr. Rebecca Coleman	Course Leader/ Academic advisor	All queries regarding the course	rcoleman3@uclan.ac.uk	Tel.01772 894251 Ext 4251
Professor Stuart Kirby	Course support	Queries in relation to course content and academic writing	skirby1@uclan.ac.uk	Tel 01772 894176 Ext 4176
Dr. Michelle McManus	Course support	Queries in relation to methodology and academic writing	MAMcManus@uclan.ac.uk	Tel. 01772 894154 Ext 4154

1.3 Expertise of Staff

The course team is led by Dr Rebecca Coleman. Rebecca obtained her PhD in Applied Psychology on serious violent offenders from the University of Liverpool. She previously taught psychology, criminal justice related topics and statistics at the University of Liverpool, Laureate Online Education, Manchester Metropolitan University and Edge Hill University, before joining UCLan. Rebecca's ongoing research activity includes serious violent offenders, female perpetrators, serious and organised crime, and evidence based policing. She is also seconded to Lancashire Constabulary as a researcher for the evidence based policing hub.

The course is delivered by a diverse range of experienced research/practitioner active staff from within the School of Forensic and Applied Sciences and other schools. You can access information (e.g. about staff research interest and publications) via staff profiles (available through the appropriate School web pages). In addition, specialist staff such as those from the University Learning Information Service may contribute to modules where their particular expertise will enhance your learning experience

1.4 Academic Advisor

Your Academic Advisor is Dr Rebecca Coleman who will provide additional academic support during the year. She will be the first point of call for many of the questions that you might have during the year. Rebecca will be able to help you with personal development, including developing skills in self-awareness, reflection and action planning. Following enrolment, Rebecca will contact you by email and confirm mutually convenient times when she can offer supervision and support.

General information about Research Student Support can be found in the [Student Handbook for Postgraduate Research](#).

We recognise that you are all adult learners who may have significant external responsibilities that may be associated with your employment and/or personal circumstances. We understand you may have multiple demands on your time and as such have designed the programme to include extensive use of Blackboard (eLearn), which promotes access to a variety of resources and materials designed to meet the learning needs of part-time students. The modules use a range of learning opportunities available online including: taught interactive adobe sessions; workshops; seminars and self-directed off site study.



1.5 Administration Details

Campus Admin Services provides academic administration support for students and staff and are located in the Foster Hub which is open from 8.45am until 5.15pm Monday to Thursday and until 4.00pm on Fridays. The Hub can provide general assistance and advice regarding specific processes such as extenuating circumstances, extensions and appeals.

Course specific information is also available via school Blackboard sites.
Your administration centre is the Foster Hub, Foster Building.
The contact telephone number is 0177289 1990/1991
Email contact is FosterHub@uclan.ac.uk

1.6 Communication



The University expects you to use your UCLan email address and check regularly for messages from staff. If you send us email messages from other addresses they risk being filtered out as potential spam and discarded as unread.

We understand how important it is for you to have accurate information and to be clear about how we communicate with each other. The Course leader and administrative staff will normally communicate with you via email. Please remember to regularly use and check your university email account.

Extensive use will be made of adobe and skype to provide teaching and learning sessions and interactive workshops. Students will be expected to have access to a suitable computer, headset, webcam and a good broadband. Module leaders and teams will always use blackboard/online tools (e.g. announcements) to routinely communicate with you about particular modules. Again you need to use Blackboard to access information about specific modules, your timetables, information on progression, details of exams etc.

The team will generally be available between Mon- Fri 9am-5pm and appointments can be made through their university email addresses.

1.6.1 General information for students

- Academic staff are involved in a range of activities, including teaching across a number of different courses, attending meetings inside and outside the university and undertaking scholarly research. We afford a high level of priority to student emails and telephone messages but realistically responses are unlikely to be instant, as staff are often not at their desk.
- The Academic regulations state that Academic and Administrative staff are not permitted to give out marks via email or on the telephone. Students can access their results via 'MyUCLan' and/or Blackboard, and will be shown how to do this.

1.6.2 Emails

- Students should use appropriate language in emails at all times.
- Where staff are away from the University, they will routinely use their automated email response facility/voicemail, which will clearly state a return date. This will

ensure that students are aware when staff are on leave or working away from the University.

- Staff aim to respond to emails from students within 3 working days (unless they are on annual leave), by providing an acknowledgement of the email, even if the matter cannot immediately be resolved. However, students are politely reminded that the answer to many queries lies in module or course handbooks and they should consult these first to try and find an answer. This helps to ensure that students who are in genuine need of assistance will receive a prompt response.
- If students do not get a response in 3 working days, they should email the member of staff again. If there is still no response and the matter remains unresolved, students are advised to bring the matter to the attention of another member of staff, such as their course leader for further progression.

1.6.3 Feedback

Students will receive written or audio dictation feedback, one to one feedback in person, or via Adobe Connect. This feedback is central to their progression and development on the course. This needs to be recognised and valued as a form of communication. It is extremely important for students to take time to understand their feedback, as well as accessing their mark. If students do not understand the feedback they have been given, they should seek clarification from the member of staff who will explain it to them. It should be noted that all Adobe Connect Sessions are recorded and available for students to review/revise at a later date.

1.7 External Examiner

There is an academic and professional external examiner for the MSc Criminal Justice. The academic role is conducted by Dr Les Humphreys, Lecturer in Criminology at Lancaster University. You can access External Examiner reports electronically via Blackboard.

2. STRUCTURE OF THE COURSE



The Masters programme in Criminal Justice is either Full-time or Part-time to accommodate individual circumstances. The course is potentially 1 year Full time or 2 years Part time. The course will be delivered using either the traditional classroom method or the interactive online classroom with the tutor and one or more students.

This online method replicates a more traditional classroom based lecture (or tutorial) where all participants can see and engage with each other in real-time. The lectures are recorded and are accessible to all students for future reference and revision.

Student feedback can also be delivered by audio dictation via our Turnitin system or in written format whichever is more appropriate for the student.

The table (2.1) below shows an overview of the programme. Note that *Part-time students typically take three modules each year. As such, the table provides an example of a typical PT course (i.e. 3x modules in Yr. 1 followed by 3x modules (Inc. Option) plus Dissertation in Yr. 2). An individual programme will be worked out for each student to fit in with their needs and the pre-requisite requirements of any of the modules.

2.1 Overall Structure

Module code	Module Title	Credit rating	Full Time	Part Time*
FZ4730	Criminal Justice- An International Perspective (C)	20	Year long	Year long (Y1)
FZ4725	Organisational development and partnerships (C)	20	Semester 1	Semester 1 (Y1)
FZ4701	Research methods for Crime and Criminal Justice (C)	20	Semester 2	Semester 2 (Y1)
FZ4728	Decision making (C)	20	Semester 2	Semester 2 (Y2)
FZ4729	Research in Practice (C)	20	Semester 2	Semester 2 (Y2)
Choose one module from the list below.				
FZ4720	Open Source Internet Investigation (O)	20	Block	Block (Y2)
FZ4709	Countering Terrorism in the 21 st Century (O)	20	Semester 1	Semester 1 (Y2)
LA4501	International Criminal Law and Security (O)	20	Semester 1	Semester 1 (Y2)
FZ4707	MSc Dissertation (C)	60	Semester 3	Year long (Y2)
AWARD			MSc Criminal Justice	
			Requires 180 credits at Level 7 (must include FZ4730 and FZ4701)	

(C) = Compulsory module; (O) = Optional module.

2.2 Modules Available

FZ4701 Research methods for Crime and Criminal Justice (Comp)

The aim of the module is to provide students with transferable career skills that will allow them to communicate ideas via a variety of media, to manage, plan and evaluate projects, to gain practical experience of designing social scientific experiments and to select and apply suitable statistical methods to evaluate the output. It will also give insight into some of the legal and ethical issues surrounding such work.

FZ4728 Decision Making in the Context of Threat, Risk and Harm (Comp)

The purpose of this module is to provide students with the knowledge, understanding and skills required to be sufficiently aware of factors that influence decision making particularly in relation to prioritisation and which organisational models may assist in making decisions more informed. The module will provide learners with the key principles that emerge from organisational development models including stakeholder management and how they can be used to influence informed thinking and decision making. The module will promote confidence and critical reflection from an ethical, legal, political and professional standpoint, providing opportunities for applied learning and continuous professional development.

FZ4725 Organisational Development and Partnerships (Comp)

The purpose of this module is to provide students with the knowledge, understanding and skills required to critically evaluate organisational development in single and multi-agency Early Action Partnerships. Students will be able to critically appraise how organisational development models are best synergised and the importance of common approaches to organisational development in multi-agency Early Action Partnerships. The module will promote confidence and critical reflection on theory and practice from an ethical, legal, political, personal and professional standpoint, providing opportunities for applied learning and continuous professional development.

FZ4729 Research in Practice (Comp)

The purpose of this module is to enhance students' knowledge and understanding of the nature of inquiry and to develop knowledge and skills in study design, assessing research quality, validity and critical evaluation. Following on from the more technical aspects of the Research Methods module this module allows students to develop and apply knowledge of qualitative and quantitative research techniques to distinguish appropriately between method and methodology and to assess the quality and validity of research. The module provides students with a theoretical framework upon which to base both empirical and practical approaches to research and the skills and understanding necessary to work independently, interpret and report results from research, in practice.

FZ4730 Criminal Justice an International Perspective (Comp)

This module aims to develop the students' ability to critically understand the wider criminal justice system at a conceptual and practical level, by exploring social, economic and political contexts at UK and international level. Commencing with a critical exploration as to the causes of crime, it will examine how different countries identify and prioritise crime through political influences. The module will then concentrate on the way Criminal Justice Systems are orientated, with a particular focus on their philosophy, institutional practice, processes and outcomes. Whilst the focus will be on the UK, other mechanisms such as those in continental Europe and the issues surrounding Sharia law, will be considered. Consideration will also be given to the role of the police and prosecuting

authorities. This will extend to ethical considerations, the potential for the abuse of power, and how unintended consequences can be generated from its operation.

FZ4707 MSc Dissertation (Comp)

This module will develop the students' ability to understand and define clearly a problem to be solved; develop the ability to extract relevant material from a literature survey; develop the ability to design and undertake an original investigation; develop the ability to present, analyse and interpret results; develop the ability to present a coherent, critical account of the work and how it relates to that of others; develop management skills; achieve a measure of independence; integrate different aspects of the course.

Students are asked to add to the compulsory modules with one from the list below:

FZ4709 Countering Terrorism in the 21st Century (O)

This module will offer a detailed examination of the ideas, techniques and practicalities of modern-day counter-terrorism across the globe, with a primarily UK and European focus. The tradecraft and training of contemporary (and potentially future) violent extremism will link with an exploration of the motives and methodologies outlined in other modules. Students will explore the similarities and differences in forms of cyber-terrorism and the links with security of national infrastructures. The module will also explore how ideas around supporting those people vulnerable to radicalisation can have an influence.

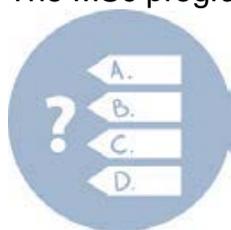
FZ4720 Open Source Internet Investigation (O)

The Internet contains millions of pages of content, most of which is free & legal to access, which is a valuable source of information / intelligence, often referred to as Open Source Intelligence / OSINT that can be used during research, an enquiry or investigation. However due to the vastness of the Internet those hoping or needing to use the internet as an investigative tool need to understand how to successfully operate in an on-line world within the rule of law. The aims of this module are to develop the knowledge and skills required to gather open source intelligence and to critically review its use as an investigative tool. On completion of the module students will be familiar with the law, practice and procedure in relation to the gathering of open source intelligence in the UK and be aware of the difficulties of obtaining this type of material under international jurisdiction. The module will develop the ability to investigate offences such as fraud, intellectual property crime offences (copyright), child abuse and those which are not covered by other modules but which are an everyday part of a crime investigator's terms of reference.

LA4501 International Criminal Law and Security (O)

This module aims to introduce students to the substantive doctrine, values and policies of international criminal law at a postgraduate level of analysis requiring sustained critical analysis and independent research.

2.3 Course Requirements



The MSc programme will be run on a Full time and Part time basis. The method of teaching will be by traditional and online methods, as required. Note, the modules in Criminal Justice and Research Methods for Crime and Criminal Justice are compulsory. You also have an option module that can be chosen from the list provided. Part-time students typically take three modules in year 1 and three modules plus dissertation module in year 2. An individual programme will be worked out for each student to fit in with their needs and the pre-requisite requirements of any of the modules.

2.3.1 Progression Information

Discussions about your progression through the course will take place on an ongoing basis with the course leader. It is an opportunity for you to make plans for your study over the next academic year. The course leader will tell you about the various modules / combinations available and you will both agree on the most appropriate (and legal) course of study for you.

2.4 Study Time

2.4.1 Weekly timetable

Please see module handbooks for details of online taught sessions.

2.4.2 Expected hours of study

The programme has been designed to offer a flexible and independent learning environment. You are expected to put in approximately **100 hours** for every **10 credits**. So, for a 20 credit module, a comparative amount of independent study should be approximately 200 hours. This indicates the amount of independent study time that you should plan to spend in reading and preparing for assignments.

2.4.3 Attendance requirements

You are required to attend/log in for all timetabled learning activities for each module. Notification of illness or exceptional requests for leave of absence must be made to: Dr Rebecca Coleman, your Course Leader on rcoleman3@uclan.ac.uk or telephone 01772 894251 and Foster Hub on 01772 891990/1991 or by email FosterHub@uclan.ac.uk

2.4.4 Data protection

All of the personal information obtained from you and other sources in connection with your studies at the University will be held securely and will be used by the University both during your course and after you leave the University for a variety of purposes. These are all explained during the enrolment process at the commencement of your studies. If you would like a more detailed explanation of the University's policy on the use and disclosure

of personal information, please contact the Information Governance Officer, Clerk to the Board Service, University of Central Lancashire, Preston, PR1 2HE or email DPFOIA@uclan.ac.uk

3. APPROACHES TO TEACHING AND LEARNING

3.1 Learning and Teaching Methods

Teaching and learning will be through interactive methods on-line and self-directed study. Extensive use will be made of adobe and skype to provide teaching and learning sessions and interactive workshops. The emphasis of these sessions will be on the student being prepared beforehand by undertaking the appropriate reading, to enable open and creative learning to take place within the learning zone through adobe. The programme and specific modules are based on the principle of student led individual research and reading in preparation for the teaching and online learning sessions. Each module leader will provide the necessary learning materials and advice on their module web page (Blackboard) and they will be available during the week through a discussion forum.

3.2 Study Skills

Students will commence the MSc with varying levels of academic skills. Some may have English as their second or third language and may, initially, require some additional support on the course. UCLAN provide support for students' academic work through WISER workshops, and support to access Learning and Information Technology through LIS. The links for these services are below.

[Wiser link](#)

[LIS link](#)



3.3 Learning Resources

3.3.1 Learning Information Services (LIS)

Extensive resources are available to support your studies (ie SPSS) provided by LIS- library and IT staff. Many of these resources can be found by logging into Lynda.com. Please refer to the Student Handbook for further information.

3.3.2 Electronic resources

LIS provide access to a huge range of electronic resources - e-journals and databases, eBooks, images and texts. For courses that are exclusively online, the programme will make extensive use of Blackboard (eLearn), which promotes access to a variety of resources and materials designed to meet the learning needs of distance learning students.

3.4 Personal Development Planning

While you are studying for your MSc, you will learn many new concepts, analyse them, evaluate them and apply them. You already expect to learn lots of facts and techniques to do with your subject specialism, but you will also learn other things of which you might not be aware. You will learn how to study more independently than you may have done previously, how to work with other people, how to manage your time to meet deadlines, and so on. If you are to be an employable individual it is vital that you can list the skills employers' value in your CV.

Employers are looking for skills such as:

- self-organisation;
- team work;
- good written communication;
- good oral communication;
- problem solving.

To help you, we have introduced a system that aims to:

- help you to identify the skills you should be developing;
- help you to identify the ones you are weak in, and
- to take action to improve those skills.

This approach can broadly be described as Personal Development Planning, and can be defined as:

A structured and supported process undertaken by an individual to reflect upon their own learning, performance and/or achievement and to plan for their personal, educational and career development.

The University puts a high priority on your personal development, and so keeping a record of your achievements is encouraged and will help when you are applying for jobs. When you ask staff for a reference, they could use this information to help them provide more rounded detail.



3.5 Your Career

Your University experience is not only about achieving your chosen award, it is also about developing as a person and realising your potential. We want you to gain the skills and attitudes that will help you to achieve your goals and aspirations.

Your future is important to us, so to make sure that you achieve your full potential whilst at university and beyond, your course has been designed with employability learning

integrated into it. This is not extra to your degree, but an important part of it which will help you to show future employers just how valuable your degree is.

These “Employability Essentials” take you on a journey of development that will help you to write your own personal story of your time at university:

- To begin with, you will explore your identity, your likes and dislikes, the things that are important to you and what you want to get out of life;
- Later, you will investigate a range of options including jobs and work experience, postgraduate study and self-employment;
- You will then be ready to learn how to successfully tackle the recruitment process.

You are advised to record your journey of study, which will leave you with a permanent record of all the fantastic things you have achieved during your time at UCLan. It's your future: take charge of it!

Careers offers a range of support for you including:

- career and employability advice and guidance appointments;
- support to find work placements, internships, voluntary opportunities, part-time employment and live projects;
- workshops, seminars, modules, certificates and events to develop your skills.

Daily drop in service available from 09:00-17:00 for CV checks and initial careers information. For more information come along and visit the team (in Foster building near the main entrance) or access our careers and employability resources via the Student Portal.

4. STUDENT SUPPORT, GUIDANCE, AND CONDUCT



4.1 Academic Advisors

Your Academic Advisor/Course Leader- Dr Rebecca Coleman will be your first point of contact and will provide you with online support on request.

4.2 Student Support

[The 'i'](#) is a central Student Information Centre and your first point of contact. You can obtain information on a wide range of topics including student administration such as Council Tax and letters to verify your status. The 'i' can also direct you to the right place to find information on Scholarships, Counselling, Student Finance, Mentoring, Studying Abroad, Disability Advice, Independent Academic Advice, International Advice, Multi-Faith Centre, Pre School Centre, Medical Centre and general life in Preston/Burnley area (where relevant).

4.3 Students with Disabilities

If you have a disability that may affect your studies, please either contact the Disability Advisory Service- disability@uclan.ac.uk- or let your course lead know as soon as possible. With your agreement information will be passed on to the Disability Advisory Service. The University will make reasonable adjustments to accommodate your needs and to provide appropriate support for you to complete your studies successfully. Where necessary, you will be asked for evidence to help identify appropriate adjustments.

Assessment arrangements for students with a disability

Arrangements are made for students who have a disability/learning difficulty for which valid supporting evidence can be made available. Contact the Disability Advisor for advice and information, disability@uclan.ac.uk.

The named lead for students with disabilities within the School of Forensic and Applied Sciences is Mark Toogood, room KM106, (01772 89) 3528, mtoogood@uclan.ac.uk.

4.4 Health and Safety

In the event of attending the campus you must be aware that all students at UCLAN are responsible for their own safety and for those around them. You must understand and follow all the regulations and safety codes necessary for a safe campus environment. Please help to keep it safe by reporting any incidents, accidents or potentially hazardous situations to a member of staff as soon as possible.

Safety assessments have been undertaken for each module of your course and you will be advised of all applicable safety codes and any specific safety issues during the induction to your course and modules. These form an essential element of your personal development and contribute to the safety of others.

4.5 Conduct

All students are expected to abide by the [Regulations for the Conduct of Students](#). You are expected to behave in a respectful manner demonstrated by using appropriate language in online learning activities. If your behaviour is considered to be unacceptable, any member of academic staff is able to issue an informal oral warning and the University will support staff by invoking formal procedures where necessary. You can read more about UCLan expectations in the regulations for the Conduct of Students.

4.6 Student Union

The Students' Union is the representative body for all UCLan students. The organisation exists separately from the University and is led by the elected officers of the Student Affairs Committee (SAC) as well as representatives on the Students' Council. The Students' Union building is located at the heart of the Preston Campus, and is the hub for all student activities. Representation and campaigning for students' rights is at the

core of what we do and is encompassed by our tag line of, *Making Life Better for Students*. Should you wish to make a change to any aspect of your student experience, whether it be academically related or not, then the Union is where your voice can be heard, actions taken, or campaigns launched.

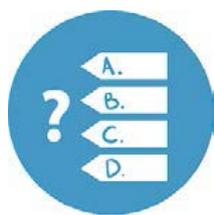
It recognises that as distance learning students you may not be able to access the Students' Union in the same way as students who are based around the campus, however, you can still get in touch with the Students' Union via email or telephone if you wish. The Union is also the home to a fantastic range of student-led societies, sports teams and multitudes of volunteering opportunities [Opportunities Centre](#)

We hope your time at UCLan is trouble free, but should you come into difficulties around anything from academic appeals to issues with housing, benefits or debt, then our dedicated staff team in the [Student Support Services](#) are on hand to help. As their team is run independently from the university, it can offer impartial advice.

More information on all these issues, as well as details about all their (not-for-profit) commercial services, including the student-bar (Source) and student venue (53 Degree), can be found at <http://www.uclansu.co.uk>

5. ASSESSMENT

Please note that all modules will be assessed. You are expected to attempt all required assessments for each module for which you are registered. This should be done at the times scheduled, unless authorised extensions, special arrangements for disability, or extenuating circumstances allow you to defer your assessment.



5.1 Assessment Strategy

Course assessments are set out in the module handbooks and are designed to meet the module and course outcomes. The assessment assignments and tasks are specifically designed to equip you with the skills to be able to undertake independent research projects. Whilst undertaking the course you will work with the course team to develop the necessary skills through completion of the specific tasks, and submission of assignments and from the written feedback on your work.

5.2 Notification of Assignments and Examination Arrangements

Submission deadlines are listed in each module handbook and all course work must be submitted electronically through Turnitin. This system enables students to check the originality of their work before they make their final submission. The marking criteria to be used can be found in the [Assessment Handbook](#)

5.3 Referencing

The Harvard system of referencing is used for this course and examples of this referencing system are illustrated in the references at the back of each module handbook. Additional guidance can be found in the [Assessment Handbook](#) which is also available on Blackboard.

5.4 Confidential Material

Whilst studying for the MSc, students will be engaged in research issues and projects that necessitate strict adherence to the principle of confidentiality and the Data Protection Act. Students will be expected to submit a research proposal to the School of Forensic and Applied Sciences Research Ethics committee and adhere to UCLan's Research Ethics Regulations.

5.5 Dealing with Difficulties in Meeting Assessment Deadlines

Assignments must be submitted no later than the date on your assignment instructions / brief. If you anticipate that you will have difficulty in meeting assessment deadlines or you have missed or are likely to miss in-semester tests you must report this at the earliest possible opportunity to the relevant module leader or your academic advisor.

Authorisation of the late submission of work requires written permission. Your School is authorised to give permission for **one extension period of between 1 and 10 working days** where appropriate evidence of good reason has been accepted and where submission within this timescale would be reasonable taking into account your circumstances ([Academic Regulations](#)).

You should complete and submit an [extension request form](#), with any supporting evidence, to your School office. Further information is available on the Student Portal at: https://www.uclan.ac.uk/students/study/examinations_and_awards/extenuating_circumstances.php

We aim to let you know if the extension has been granted within 1 working day of the receipt of the request.

If you are unable to submit work within 10 working days after the submission date due to verifiable extenuating circumstances, you may submit a case for consideration in accordance with the University's Policies and Procedures on Extenuating Circumstances ([Academic Regulations](#) and [Assessment Handbook](#)).

5.5.1 Extenuating circumstances

Some students face significant events in their personal life that occur after their course has started, which have a greater impact on their students than can be solved by the use of an extension. If this applies to you, the University is ready to support you both

with regard to your course and your personal wellbeing through a process called Extenuating Circumstances (see Academic Regulations and Assessment Handbook).

Normally extenuating circumstances will relate to a change in your circumstances since you commenced your course, which have had a significant, adverse effect on your studies. Everyday occurrences such as colds or known conditions such as hayfever will not qualify unless the effects are unusually severe and this is corroborated by a medical note. The University does not look sympathetically on absences or delays caused by holiday commitments or by work commitments in the case of fulltime students. The normal work commitments of part-time students would not constitute an extenuating circumstance. A disability or learning difficulty does not constitute an extenuating circumstance (see [Academic Regulations](#)).

Further information is available on the Student Portal at:

https://www.uclan.ac.uk/students/study/examinations_and_awards/extenuating_circumstances.php

You can apply for extenuating circumstances online via myUCLan. You must apply no later than 3 days after any examination or assessment submission date. Do not wait until you receive your assessment results to submit a claim. It is in your own interests to submit the claim as soon as possible.

You will be expected to re-submit claims for extenuating circumstances for each semester. All evidence that is provided relating to extenuating circumstances will be treated in a sensitive and confidential manner. Supporting evidence will not be kept for longer than is necessary and will be destroyed shortly after the end of the current academic year.

Further information about the submission process is available at:

https://www.uclan.ac.uk/students/study/examinations_and_awards/extenuating_circumstance_submission.php

In determining assessment recommendations, Assessment Boards will consider properly submitted claims from students who believe their performance has been adversely affected by extenuating circumstances. N.B. Assessment Boards are not permitted to alter individual assessment marks to take account of extenuating circumstances ([Academic Regulations](#) and [Assessment Handbook](#)).

5.5.2 Late submissions

- If you submit work late and unauthorised, a universal penalty will be applied in relation to your work:
- If you submit work within 5 working days following the published submission date you will obtain the minimum pass mark for that element of assessment.

- Work submitted later than 5 working days after the published submission date will be awarded a mark of 0% for that element of assessment.
- Unauthorised late submission at resubmission will automatically be awarded a mark of 0% for that element of assessment.

5.6 Feedback Following Assessments

UCLan is committed to giving you clear, legible and informative feedback for all your assessments [Academic Regulations: G2.4](#). You are expected to review and reflect on your feedback and learn from each experience to improve your performance as you progress through the course.

For distance learning courses:

You will be provided with generic feedback for in-module formative and summative elements of assessment which contribute to a module within 20 working days of the scheduled submission or examination date. Generic feedback on end of module assessment and dissertations will be made available within 20 days of publication of results. Feedback may be oral, written, posted on a website or other.

5.7 Cheating, Plagiarism, Collusion or Re-presentation

You are required to sign a declaration indicating that individual work submitted for an assessment is your own. If you attempt to influence the standard of the award you obtain through cheating, plagiarism or collusion, it will be considered as a serious academic and disciplinary offence as described within the [Academic Regulations: G7](#) and the [Assessment Handbook](#).

- Cheating is any deliberate attempt to deceive and covers a range of offences described in the Assessment Handbook.
- Plagiarism describes copying from the works of another person without suitably attributing the published or unpublished works of others. This means that all quotes, ideas, opinions, music and images should be acknowledged and referenced within your assignments.
- Collusion is an attempt to deceive the examiners by disguising the true authorship of an assignment by copying, or imitating in close detail another student's work - this includes with the other student's consent and also when 2 or more students divide the elements of an assignment amongst themselves and copy one another's answers. It does not include the normal situation in which you learn from your peers and share ideas, as this generates the knowledge and understanding necessary for each individual to independently undertake an assignment; nor should it be confused with group work on an assignment which is specifically authorised in the assignment brief.
- Re-presentation is an attempt to gain credit twice for the same piece of work.

Turnitin enables you to check and make changes to your work prior to the submission deadline. You can resubmit your work to the system as many times as you wish, up to 24 hours ahead of the submission deadline. Students are strongly advised to ensure that they are satisfied that the final submission is the version they wish to be assessed.

The process of investigation and penalties which will be applied can be reviewed in the [Assessment Handbook](#). If an allegation is found to be proven then the appropriate penalty will be implemented.

5.8 Appeals against Assessment Board Decisions

If you consider that you have a reason to appeal against an assessment board decision, please bear in mind that your reasons must fall within the grounds specified in the University [Academic Regulations: Section 1](#) . You cannot appeal simply because you disagree with the mark given. The specified grounds for appeal are:

1. that an Assessment Board has given insufficient weight to extenuating circumstances;
2. that the student's academic performance has been adversely affected by extenuating circumstances which the student has, **for good reason**, been unable to make known;
3. that there has been a material administrative error at a stage of the examining process, or that some material irregularities have occurred;
4. that the assessment procedure and/or examinations have not been conducted in accordance with the approved regulations.

If you want to appeal, then you must do so within 7 days of your results being published. The onus is on you to find out your results and submit your appeal on time. Contact the Students' Union Advice Centre suadvice@uclan.ac.uk for support and advice. ([Advice and Representation Centre](#))

6. CLASSIFICATION OF AWARDS

The University publishes the principles underpinning the way in which awards and results are decided in [Academic Regulations](#). Decisions about the overall classification of awards are made by Assessment Boards through the application of the academic and relevant course regulations.

7. STUDENT VOICE

You can play an important part in the process of improving the quality of this course through the feedback you give. In addition to the ongoing discussion with the course team throughout the year, there are a range of mechanisms for you to feedback about your experience of teaching and learning. We aim to respond to your feedback and let you know of our plans for improvement. There will be regular opportunities to feedback on your learning experience through on-line discussions and online Module Feedback Questionnaires (MFQs). The Students Union can support you in voicing your opinion, provide ongoing advice and support, and encourage your involvement in all feedback opportunities. They will be requesting that you complete the UCLan Student Survey in semester 1.



The Students' Union and University work closely together to ensure that the student voice is heard in all matters of student-life. We encourage students to provide constructive feedback throughout their time at university, through course reps, surveys and any other appropriate means.

The Union's Student Affairs Committee (SAC), and members of Students' Council each have particular representative responsibilities, and are involved with decision making committees as high as the University Board. Therefore it is very important students engage with the democratic processes of the Students' Union and elect the students they see as most able to represent them.

7.1 Course Representatives and School Presidents

A course representative is a student who represents their fellow students' views and opinions to the course team, school, university and students' union. A course representative can also represent the online student community. Course representatives work proactively and diplomatically to improve the academic and non-academic experiences of students.

The role of a course representative is extremely beneficial to both students on your course and the University. It enables students to have ownership of their student experience, to voice their opinions and to share positive practice with the course team, primarily at the Student Staff Liaison Committee Meetings (see below).

Course representatives will be elected every year either in April or September. Alongside receiving recognition, support and respect, being a course representative is a great opportunity to enhance your employability skills. If you are interested in becoming a course representative and wish to find out more about the role visit the [Students' Union](#) website or by emailing: coursereps@uclan.ac.uk.

School Presidents are annually elected representatives who voice the opinions of students within each school. They communicate and engage with students in their school to gain feedback and work in partnership with senior management to create

positive change. They are also trained to support and signpost course representatives where needed. If you wish to find out who your School President is or more about the role visit the [Students' Union website](#) or email: coursereps@uclan.ac.uk

7.2 Student Staff Liaison Committee meetings (SSLCs)

Details of the Protocol for the operation of SSLCs is included in section 8.2 of the University Student Handbook.

The purpose of a SSLC meeting is to provide the opportunity for course representatives to feedback to staff about the course, the overall student experience and to inform developments which will improve future courses. These meetings are normally scheduled once per semester (on-line) via the use of Adobe connect. Your Course Leader will facilitate the meetings using guidelines and provide a record of the meeting with any decisions and / or responses made and / or actions taken as a result of the discussions held. The meetings include discussion of items forwarded by course representatives, normally related to the following agenda items (dependent on time of year). The course team encourage student feedback in all areas and recognise that additional items for discussion may also be raised at the meeting

- Update on actions completed since the last meeting;
- Feedback about the previous year – discussion of external examiner's report; outcomes of National /UCLan student surveys;
- Review of enrolment / induction experience;
- Course organisation and management (from each individual year group, and the course overall);
- Experience of modules - teaching, assessment, feedback;
- Experience of academic support which may include e.g. Personal Development Planning, Academic Advisor arrangements;
- Other aspects of University life relevant to student experience e.g. resources, IT, library;
- Any other issues raised by students or staff.

7.3 Complaints

The University recognises that there may be occasions when you have cause for complaint about the service you have received, when this happens, the complaints procedure is intended to provide an accessible, fair and straightforward system which ensures as effective, prompt and appropriate response. Click on this link for more information [Student Complaints Procedure](#).

8. APPENDICES

8.1 Programme Specification

UNIVERSITY OF CENTRAL LANCASHIRE

Programme Specification

This Programme Specification provides a concise summary of the main features of the programme and the learning outcomes that a typical student might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the learning opportunities that are provided.

Sources of information on the programme can be found in Section 17

1. Awarding Institution / Body	University of Central Lancashire
2. Teaching Institution and Location of Delivery	University of Central Lancashire Preston Campus
3. University School/Centre	Forensic and Applied Sciences
4. External Accreditation	None
5. Title of Final Award	MSc Criminal Justice
6. Modes of Attendance offered	Full-time (on campus and distance learning) Part-time (on campus and distance learning)
7. UCAS Code	N/A
8. Relevant Subject Benchmarking Group(s)	QAA Master's Degree Characteristics
9. Other external influences	
10. Date of production/revision of this form	June 2016
11. Aims of the Programme	
<ul style="list-style-type: none">• To equip students with the ability to critically understand the wider criminal justice system at a conceptual and practical level, by exploring social, economic and political contexts at UK and international level.• To develop analytical skills and a professional approach to research practice in criminal justice by analysing and critiquing the philosophical dimensions of research methodology and the use of current research techniques.	

- To develop proficiency in advanced research methods and the presentation of complex information and concepts.
- Enable the development and understanding of criminal justice theories and concepts in real world settings.
- To provide students with a learning experience to enable them to enhance their career potential, personal and professional effectiveness, and performance in the field of Criminal Justice.

12. Learning Outcomes, Teaching, Learning and Assessment Methods

A. Knowledge and Understanding

On successful completion of the programme students will be able to:

- A1. Identify and critically evaluate relevant theoretical and research developments within the area of Criminal Justice and be able to design and implement appropriate solutions;
- A2 To develop personal awareness and analytical skills involving the principles, practices and techniques relevant to Criminal Justice theory and practice;
- A3. Undertake a dissertation within guidelines and be able to critically evaluate the success of such a project;
- A4. Research information from all relevant sources and identify gaps in current knowledge.

Teaching and Learning Methods

Lectures, seminars, directed reading, presentations and case studies.

Assessment methods

Coursework including essays, a dissertation and presentations.

B. Subject-specific skills-

On successful completion of the programme students will be able to:

- B1. Implement detailed sustainable solutions to challenging Criminal Justice problems;
- B2. Effectively communicate Criminal Justice solutions with both experts and non-experts;
- B3. Research information from all relevant sources;
- B4. Evaluate different potential solutions to complex criminal justice related problems;
- B5. Identify gaps in current knowledge
- B6. Discuss legal, practical and theoretical topics relevant to Criminal Justice Partnerships from a multidisciplinary/multi-perspective point of view.

Teaching and Learning Methods

Lectures, seminars, directed reading, group and individual projects and presentations.

Assessment methods

Coursework including essays, presentations and on-line moderated professional discussions.

C. Thinking Skills

On successful completion of the programme students will be able to:

- C1. Critically evaluate complex and conflicting information that may arise in multi- agency criminal justice environments;

- C2. Plan and conduct a research project;
- C3. Confidently communicate complex findings with both experts and non-experts;
- C4. Make informed decisions and critically reflect on the implications of those decisions.

Teaching and Learning Methods

Skills, knowledge and understanding are developed through lectures, data interpretation, case studies, research projects, presentations and problem-solving exercises. For students on the on-line course this will be done using Adobe connect on-line software.

Assessment methods

Preparation of essays, reports, group and individual presentations and M-level dissertation.

D. Other skills relevant to employability and personal development

On successful completion of the programme students will possess/be able to:

- D1. Time management skills;
- D2. Work in, and lead teams;
- D3. Work independently;
- D4. Generate original ideas;
- D5. Confidence to make decisions;
- D6. Presentation skills.

Teaching and Learning Methods

Skills developed through lectures, tutorials, directed reading, case studies, research projects, presentations and problem solving.

Assessment methods

Preparation of essays, reports, group and individual presentations.

13. Programme Structures				14. Awards and Credits*
Level	Module Code	Module Title	Credit rating	
Level 7	FZ4707	MSc Dissertation (Comp)	60	MSc Criminal Justice Requires 180 credits at Level 7 (must include FZ4730 and FZ4701) MSc with Distinction APM and Dissertation ≥ 70% MSc with Merit APM and Dissertation ≥ 60%
	FZ4730	Criminal Justice- An International perspective (Comp)	20	
	FZ4701	Research methods for Crime and Criminal Justice (Comp)	20	
	FZ4729	Research in Practice (Comp)	20	
	FZ4725	Organisational Development and Partnerships (Comp)	20	
	FZ4728	Decision Making in the context of Threat, Risk and Harm (Comp)	20	
				Postgraduate Diploma Criminal Justice Requires 120 credits at Level 7 (must include FZ4730 and FZ4701)
				Postgraduate Certificate Criminal Justice

		Choose 1 module from list below:		Requires 60 credits at Level 7 (must include FZ4730 and FZ4701).
	FZ4709	Countering Terrorism in the 21st Century (O)	20	
	FZ4720	Open Source Internet Investigation (O)	20	
	LA4501	International Criminal Law and Security (O)	20	

15. Personal Development Planning

PDP is delivered and monitored through project modules and the personal tutor system. Students are provided with a PDP handbook and an introductory lecture on it during induction week.

16. Admissions criteria *

Programme Specifications include minimum entry requirements, including academic qualifications, together with appropriate experience and skills required for entry to study. These criteria may be expressed as a range rather than a specific grade. Amendments to entry requirements may have been made after these documents were published and you should consult the University's website for the most up to date information.

Students will be informed of their personal minimum entry criteria in their offer letter.

A. Academic Admissions Criteria

Programme Specifications include minimum entry requirements, including academic qualifications, together with appropriate experience and skills required for entry to study. These criteria may be expressed as a range rather than a specific grade. Amendments to entry requirements may have been made after these documents were published and you should consult the University's website for the most up to date information.

Students will be informed of their personal minimum entry criteria in their offer letter.

Applicants will normally be required to have:

2.2 Hons Degree or equivalent qualifications and experience.

Applicants will be required to have a minimum level of proficiency in English Language equivalent to IELTS grade 6.5 with no sub-score lower than 6.0.

B. Disability

The University makes no distinction in its admissions policy with regard to disability and will endeavour to make all reasonable adjustments in order to make it possible for students to study at UCLAN on a course of their choice

Please consult the UCLAN admissions department for the most up to date requirements.

17. Key sources of information about the programme

Other sources of information may be found in Student Handbook.

- University of Central Lancashire Curricula Framework.
- University of Central Lancashire website [Link to UCLan Website](#)
- Course Leader Dr Rebecca Coleman

8.2 Curriculum Skills Map

Please tick in the relevant boxes where individual Programme Learning Outcomes are being assessed

Level	Module Code	Module Title	Core (C), Compulsory (COMP) or Option (O)	Programme Learning Outcomes																							
				Knowledge and understanding				Subject-specific Skills						Thinking Skills						Other skills relevant to employability and personal development							

				A1	A2	A3	A4	B1	B2	B3	B4	B5	B6	C1	C2	C3	C4	C5	C6	C7	D1	D2	D3	D4	D5	D6	D7	
LEVEL 7	FZ4707	MSc Dissertation	Comp	X	X	X	X	X	X	X	X			X	X	X	X			X	X	X	X					
	FZ4730	Criminal Justice – An International perspective	Comp	X		X	X		X	X	X	X		X	X	X	X		X	X	X	X	X	X				
	FZ4701	Research methods for Crime and Criminal Justice	Comp	X	X	X		X	X	X	X			X	X	X	X	X		X	X	X	X			X	X	
	FZ4729	Research in Practice	Comp	X	X	X	X		X	X	X	X			X		X			X	X	X	X			X	X	
	FZ4725	Organisational Development and Partnerships	Comp	X		X	X	X	X	X		X			X	X	X			X	X	X	X		X	X	X	
	FZ4728	Decision Making in the context of Threat, Risk and Harm	Comp	X		X	X	X	X	X					X	X		X			X	X	X	X		X	X	
		Optional Module																										
	FZ4709	Countering Terrorism in the 21 st Century	O	X	X	X	X	X	X	X	X	X	X		X	X			X	X	X	X	X	X		X	X	X
	FZ4720	Open Source Internet Investigation	O	X	X	X	X	X	X	X	X	X	X		X	X	X	X	X	X	X	X	X	X		X	X	X
	LA4501	International Criminal Law and Security	O	X	X	X		X	X	X	X	X			X	X	X	X	X	X	X	X	X	X	X	X	X	X

Note: Mapping to other external frameworks, e.g. professional/statutory bodies, will be included within Student Course Handbooks

8.3 Learning Outcomes for Exit Awards

For **each exit award available**, list learning outcomes relating to the knowledge and understanding, subject specific skills, thinking, other skills relevant to employability and personal development that a typical student might be expected to gain as a result of successfully completing each level of a course of study.

Learning outcomes for the award of: Postgraduate Certificate in Criminal Justice.

Requires 60 credits at Level 7 (must include FZ4730 and FZ4701).

A1. Identify and critically evaluate relevant theoretical and research developments within the area of Criminal Justice and be able to design and implement appropriate solutions;

A2. To develop personal awareness and analytical skills involving the principles, practices and techniques relevant to Criminal Justice theory and practice;

A3. Undertake a dissertation within guidelines and be able to critically evaluate the success of such a project;

A4. Research information from all relevant sources and identify gaps in current knowledge.

B1. Implement detailed sustainable solutions to challenging Criminal Justice problems;

B2. Effectively communicate Criminal Justice solutions with both experts and non-experts;

B3. Research information from all relevant sources;

B4. Evaluate different potential solutions to complex criminal justice related problems;

B5. Identify gaps in current knowledge;

B6. Discuss legal, practical and theoretical topics relevant to Criminal Justice Partnerships from a multidisciplinary/multi-perspective point of view.

C1. Critically evaluate complex and conflicting information that may arise in multi- agency criminal justice environments;

C2. Plan and conduct a research project;

C3. Confidently communicate complex findings with both experts and non-experts;

C4. Make informed decisions and critically reflect on the implications of those decisions.

D1. Time management skills;

D2. Work in, and lead teams;

D3. Work independently;

D4. Generate original ideas;

D5. Confidence to make decisions;

D6. Presentation skills.

Also including the Learning Outcomes of the other 20 Credit module chosen to complete the 60 Credits for the PG Certificate. The Curriculum Skills Map at Section 18 will provide details of the additional Learning Outcomes for the chosen module.

Learning outcomes for the award of: Postgraduate Diploma in Criminal Justice.

Requires 120 credits at Level 7 (must include FZ4730 and FZ4701)

A1. Identify and critically evaluate relevant theoretical and research developments within the area of Criminal Justice and be able to design and implement appropriate solutions;

A2. To develop personal awareness and analytical skills involving the principles, practices and techniques relevant to Criminal Justice theory and practice;

A3. Undertake a dissertation within guidelines and be able to critically evaluate the success of such a project;

A4. Research information from all relevant sources and identify gaps in current knowledge.

B1. Implement detailed sustainable solutions to challenging Criminal Justice problems;

B2. Effectively communicate Criminal Justice solutions with both experts and non-experts;

B3. Research information from all relevant sources;

B4. Evaluate different potential solutions to complex criminal justice related problems;

B5. Identify gaps in current knowledge;

B6. Discuss legal, practical and theoretical topics relevant to Criminal Justice Partnerships from a multidisciplinary/multi-perspective point of view.

C1. Critically evaluate complex and conflicting information that may arise in multi- agency criminal justice environments;

C2. Plan and conduct a research project;

C3. Confidently communicate complex findings with both experts and non-experts;

C4. Make informed decisions and critically reflect on the implications of those decisions.

- D1. Time management skills;
- D2. Work in, and lead teams;
- D3. Work independently;
- D4. Generate original ideas;
- D5. Confidence to make decisions;
- D6. Presentation skills.

Also including the Learning Outcomes of the other 20 Credit modules (four in total) chosen to complete the 120 Credits for the PG Diploma. The Curriculum Skills Map at Section 18 will provide details of the additional Learning Outcomes for the chosen modules.