

SUBMISSION DATES - UCLAN CAMPUS COURSE PLANNING PROPOSALS (PLANNING CONSENT)

MAIN COMMITTEE BUSINESS	Course Start Date	LATEST DATE FOR SUBMISSION OF COMPLETED PLANNING CONSENT FORM for new course proposals plus Market Research report to courseapproval@uclan.ac.uk	LATEST DATE FOR RECEIPT BY AQC of final Recommendations from Marketing, Estates, LIS, Finance BPU for new courses	Circulation of Papers (1 week prior to meeting)	COURSE PLANNING COMMITTEE DATE	Course approval held before	Course approval to be fully completed by
<ul style="list-style-type: none"> • Planning Consent for new courses • Course title change requests* 	September 2020	Monday, 17 th September 2018	Monday, 1 st October 2018	Monday, 8 th October 2018	Monday, 15 th October 2018 (13:00 – 16:00)	End May 2019	End July 2019
<ul style="list-style-type: none"> • Fast-track / ad-hoc Course Proposals (by exception) • Course title change requests* (by exception) • Approval of Course Withdrawals / Suspensions following portfolio review 	September 2020	Monday, 7 th January 2019	Monday, 21 st January 2019	Monday, 28 th January 2019	Monday, 11th February 2019 (13:00–16:00)	End May 2019	End July 2019
<ul style="list-style-type: none"> • Planning Consent for new courses • Course title change requests* • Approval of final requests for Course Withdrawals / Suspensions (<i>for Sept 2019 start</i>) 	September 2021	Friday, 3 rd May 2019	Friday 17 th May 2019	Friday 24 th May 2019	Monday, 3 rd June 2019 (13:00 – 16:00)	End May 2020	End July 2020

*Proposals for changes to course titles should be provided in the form of a brief paper outlining details of the current course title, proposed course title, proposed date of implementation, rationale for the change in title and must be supported by Market Research report available from marketintelligence@uclan.ac.uk

Note: Late papers will not be accepted.

In all instances offers will NOT be made to students until course approval (including sign off of any conditions) has been fully completed