



NEED TO KNOW

SCHOOL INFORMATION



FESTIVAL AMBASSADORS

Each group will be allocated a dedicated festival ambassador. They will stay with you throughout your day, guiding you around site and helping to make sure that you have a great time.

CANCELLATIONS

Please let us know as soon as possible if you are no longer able to attend the festival and we will offer your place to one of the many schools on our waiting list. Please note that cancellations after 12 June 2017 may incur a charge.



TRAVEL INFORMATION

This year, we have changed our travel plans in order to provide a safer and better start to your day. Full travel information can be found in the separate document, which was attached to the confirmation sent at the beginning of June. Please ensure that you have read this, and share it with any travel companies that you are using at your earliest convenience. If for any reason you cannot find this document, please contact us.

BE PROMPT

Please arrive promptly as your school's programme is tight and arriving late may mean that you miss your first session. If you arrive early there will be lots of fun activities for you to do before your first session starts. Your final festival session will finish at 2.15pm.



LUNCH

To ensure that you get to see as much as possible during your visit, you will be eating lunch during one of our fun shows. Please ensure that your group brings packed lunches – individually packaged so your pupils can carry them around at the festival.

IMPORTANT DOCUMENTS

Please read our online Risk Assessment and Code of Conduct documents. Your individual school number and a document to send to your coach company have also been provided.



MEDIA PERMISSIONS

There will be official photographers and filming teams around during the festival, capturing images that will be used by the Lancashire Science Festival, the University of Central Lancashire and our partners. You have agreed to obtain photography and filming permissions for your group. If any of your pupils do not wish to be included in these please make your festival ambassador aware of this upon your arrival.

FESTIVAL SHOP

Your group may have the opportunity to visit our Festival Shop as part of your visit. There are lots of pocket money priced souvenirs available. Please note that not all groups can be guaranteed a visit to the shop.



CONTACT US

If you need anything at all on the lead up to the festival or on the day of your visit please contact the festival team on 01772 894288, engageuclan@uclan.ac.uk.